

# Emmanuel University



## Academic Catalog 2022-2023

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## **Non-Discrimination Policy**

Emmanuel University does not discriminate on the basis of race, color, creed, sex, national origin, age, physical disability, marital status, veteran status, personal appearance, family responsibilities, political affiliation, source of income, sexual preference, the exercise of statutorily or constitutionally protected rights, or on the basis of the exercise of conduct consistent with the university's policy on academic freedom in the administration of any of its educational policies, programs, or activities, admissions policies and procedures, scholarship and loan programs, or other university administered programs. The university ensures the rights of all individuals to equal employment opportunity and excludes from its employment policies any consideration not directly and substantively related to merit and performance. The nondiscrimination policy of the university is consistent with, implements the statutory intent of, and provides procedures for discrimination complaints under:

- Sections 503 and 504 of the Rehabilitation Act of 1973 and 34 CFR 104 et seq. (pertaining to handicap/disability);
- Title VI of the Civil Rights Act of 1964 and 34 CFR 100 et seq. (pertaining to race, color and national origin);
- Title VII of the Civil Rights Act of 1964 and 29 CFR 1601 et seq. (pertaining to discrimination in employment on the basis of race, color, religion, sex, and national origin);
- Title IX of the 1972 Education Amendments and 34 CFR 106 et seq. (pertaining to sex);
- The Age Discrimination in Employment Act of 1975; and
- The Americans with Disabilities Act of 1990.

In compliance with section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the university does not discriminate against any employees or applicants for employment because they are special disabled veterans or veterans of the Vietnam era, or because of their medical condition. In a continuing effort to enrich its academic environment and provide equal educational and employment opportunities, the university subscribes to the fundamental importance of a multi-cultural and diverse workforce and student body and seeks to enhance the pluralism in its programs and in the makeup of its student body, faculty and staff by actively and encouraging applications from members of all groups that are underrepresented in higher education.

## **Disclosure Statement**

Emmanuel University is as a religious exempt degree-granting institution.

Emmanuel University has always operated with Bureau exempt status, and in compliance with all applicable state statutes, rules, and regulations. On July 1, 2007, the Bureau ceased operations in accordance with a "sunset" provision in the state law.

Emmanuel University has entered into a voluntary agreement with the California Department of Consumer Affairs. Under that agreement, we continue to comply with all applicable state statutes, rules, and regulations that were in effect as of the close of business on June 30, 2007.

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





## STATEMENT

The provisions of this publication are not to be regarded as the irrevocable terms of the contract between the student and Emmanuel University. Changes are effected from time to time in the general regulations and in the academic requirements. There are established procedures for making changes, protect the university's integrity and the individual student's interest and welfare. A curriculum or graduation requirement, when altered, is not made retroactive unless the alteration is to the student's advantage and can be accommodated within the span of years normally required for graduation. When the actions of a student are judged by competent authority, using established procedure, to be detrimental to the interest of the university's community, that person may be required to withdraw from the university.

Emmanuel University does not discriminate on the basis of race, color, national origin, gender, handicap or disability, or age, in any of Civil Rights 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to gender), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap), and the Age Discrimination Act of 1975 (pertaining to age). This non-discriminating policy covers admission and access to, and treatment and employment in Emmanuel University's programs and activities. The university also has a policy which prohibits sexual harassment. Inquiries regarding Emmanuel University's equal opportunity policies, the filing of grievances pertaining to discrimination or sexual harassment, or requests for copies of the university's procedures may be directed to the following:

*Student Concerns Coordinators*  
Director of Student Services, Student Center  
3400 W. 6th Street. Suite 200, Los Angeles, CA 90020

# DOCTRINAL STATEMENTS OF EMMANUEL UNIVERSITY

-   We believe the Scriptures, both Old and New Testament, to be the inspired and inerrant Word of God, the only infallible rule of faith and practice.
-   We believe in God's creation of visible and invisible things and his sovereign providence.
-   We believe in one God, existing eternally in three persons, Father, Son and Holy Spirit.
-   We believe in the full deity and humanity of Jesus Christ, incarnated and born of the Virgin Mary, His substitutionary death, and His bodily resurrection.
-   We believe in the total depravity of man created in the image of God and salvation only through the expiatory blood of Christ.
-   We believe the work of the Holy Spirit to regenerate, convert, indwell, sanctify, and witness to the Gospel.
-   We believe in one holy universal Church and Christ as her Lord and head.
-   We believe that the essential tasks of the Church are worship, preaching, fellowship, and service, and we believe in the cultural and social responsibility of the Church for the realization of the Kingdom of God in this world.
-   We believe in the personal and historical return of our Lord Jesus Christ, His righteous judgment, and the resurrection of all men either to eternal life or to eternal death.
-   We believe the traditional reformed theology, expounded in the Westminster Confession of Faith and Shorter and Larger Catechism to be most faithful to the teachings of the Scriptures.

## President's Message

*Choosing a program for undergraduate and graduate school is a critical choice, one that will greatly influence the purpose, direction, and shape of your life and professional career.*

*Emmanuel University is a place to sharpen your intellect, hone your skills, deepen your faith, and grow as an individual. It is a warm and caring community, both exciting and dynamic.*

*Graduate education at Emmanuel University is a careful process founded on these four cornerstones: Christ, Scholarship, Community, and Services.*

*We are called to teach by our Christian faith. We are committed to teaching excellence, juxtaposing the theoretical against the practical, for we are dedicated to the education of the whole person who lives and works in the marketplace. We value our professional offerings which equip students for specific professions.*

*We believe in community. We are richly diverse people who value the worth of each individual. Our mission is to encourage, equip, and enable each student to discover and fulfill his or her great potential, and in turn, become encourager, equippers, and enablers of other.*

*Service is at the heart of our outreach and missions emphases. We encourage each student to live out a calling to servant leadership.*

*Belief in Christ is central to all that we think and do. It is the understanding of God's love for the world and the belief that "all truth is God's truth" that informs all our pursuits: spiritual, academic, service and community oriented.*

*With optimism and faith in God's grace, we are prepared to meet the challenges of the coming century in our complex and troubled world. As you prepare to meet these challenges, I pray that God will guide and go with you through these critical choices.*

*Be confident in yourself! Opportunity only comes to those who are optimistic. Age cannot be a barrier unless you make it so. If any of you have missed the chance to study in your youth, here is your chance now. Emmanuel University will be glad to receive students of all ages, with passion to study. Only those who are willing to learn earnestly could harvest the sweet fruits.*

**Jong Sub Lim**  
President



# Academic Calendar

## Fall 2022 - Spring 2024

Fall Semester 2022	Aug. 29- Dec.16
Registration for Fall Semester	Aug.1-12
Late Registration for Fall Semester	Aug. 12
End of New Student Admission	Aug. 12
New Student Orientation	Aug. 22
First Day of Classes	Aug. 29
Labor Day Holiday-No Classes	Sep. 5
Last Day of Add Classes	Sep. 16
Last Day to Drop Classes	Oct. 7
Thanksgiving Week-No Classes	Nov. 21-25
Final Exam Week	Dec. 12-16
Last Day of Classes	Dec. 16
Registration for Spring Semester 2023	Dec. 5-16
Spring Semester 2023	Jan.30-May 19
Registration for Spring Semester	Dec. 5-17, 2022
Late Registration for Spring Semester	Jan. 9-13
End of New Student Admission	Jan. 13
New Student Orientation	Jan.23
First Day of Classes	Jan.30
Last Day of Add Classes	Feb. 4
President Day Holiday-No Classes	Feb. 20
Last Day of Drop Classes	Mar. 3
Easter Day Vacation-No Classes	Apr. 10-14
Registration for Fall Semester 2023	May 8-12
Final Exam Week	May 15-19
Last Day of Classes	May 19
Annual Commencement	June 10

<b>Fall Semester 2023</b>	<b>Aug. 28- Dec.15</b>
Registration for Fall Semester	Aug.1-11
Late Registration for Fall Semester	Aug. 11
End of New Student Admission	Aug. 11
New Student Orientation	Aug. 21
First Day of Classes	Aug. 28
Labor Day Holiday-No Classes	Sep. 4
Last Day of Add Classes	Sep. 15
Last Day to Drop Classes	Oct. 6
Thanksgiving Week-No Classes	Nov. 20-24
Final Exam Week	Dec. 11-15
Last Day of Classes	Dec. 15
Registration for Spring Semester 2024	Dec. 4-15
<b>Spring Semester 2024</b>	<b>Jan.29-May 18</b>
Registration for Spring Semester	Dec. 4-15
Late Registration for Spring Semester	Jan. 2-12
End of New Student Admission	Jan. 12
New Student Orientation	Jan.22
First Day of Classes	Jan.29
Last Day of Add Classes	Feb. 3
President Day	Feb. 19
Last Day of Drop Classes	Mar. 2
Easter Day Vacation-No Classes	Mar. 25-29
Final Exam Week	May 13-18
Last Day of Classes	May 18
Registration for Fall Semester 2024	May 6-18

# 1. Institutional Information and Policies

## Mission

At Emmanuel University, it is our mission to be a biblically centered institution of higher learning that is committed to the advancement of spiritual, intellectual, personal and professional growth of its students. The university extends the knowledge and truth of the Bible to all of its educational and spiritual programs and activities so that our students will benefit from the highest standard of scholarship.

The mission of Emmanuel University is to offer exemplary education through its undergraduate and graduate degrees in the fields of theology, Christian psychology and Christian counseling. In pursuing these goals, the university seeks to cultivate in its students:

- Intellectual and academic integrity, informal ethical values, and biblical character;
- Tolerance of social differences and diversity of cultures, and courageous aspirations towards the best for one's family, society, and the world at large;
- Creativity in critical thinking, intellectual problem-solving through effective reading and research, clear writing, and articulate speech;
- Inner drive and aptitude to exercise personal, professional, and social leadership in his or her chosen field of endeavor;
- A sense of a personal joy and fulfillment;
- A sensitivity to the needs of others and commitment to the betterment of humanity;
- Encourage a commitment to the Christian life, one of actively communicating the Christian faith, personal integrity, and social responsibility which, as it is lived out points people to Jesus Christ as the Lord of the universe and their own personal Savior;

The university will achieve its mission through emphasizing and supporting excellence in teaching, in pure and applied research, and in public service consistent with the educational emphases and goals of the university. In fulfilling of this mission, Emmanuel University recognizes its duty to:

- Maintain a learning environment that will attract and challenge outstanding students;
- Prepare its students to succeed in rigorous professional programs;
- Provide a physical environment and support services that will help members of the university achieve their educational goals, enhance their development, and further serve as a source of pride to the university;

## Purpose

Emmanuel University is intent on helping students prepare themselves to pursue their careers and become leaders in their communities. It is the goal of Emmanuel University to provide comprehensive education, as well as, professional training towards the award of an undergraduate or graduate degree. Emmanuel University focuses mainly on academic excellence with its faith-based, well-structured curricula that will result in highly knowledgeable and prepared graduates.

## **Objectives**

The fundamental objectives of the Emmanuel University prepare its students to become professionals who:

- Are broadly educated with biblical, historical, and theological dimensions of the Gospel.
- Acquire competent knowledge concerning all aspects of Christian ministry essential for becoming ordained ministers, Christian educators, evangelists, missionaries, and lay leaders.
- Appreciate with discernment the breadth of ideas and creative expressions that have shaped humanity.
- Hold and apply a biblically-based system of values and beliefs, and ultimately articulate and live out a biblical worldview.
- Develop a commitment to cross-cultural understanding and engagement in order to function and serve in a diverse world.
- Will be able to earn a professional graduate degree in ministries or Christian education such as, Master of Divinity, Master of Christian Education, Master of Christian Counseling, Master of Missionary, Master of Theology, Bachelor of Religious Studies, Doctor of Christian Counseling, Doctor of Christian Psychology, Doctor of Ministry, and Doctor of Theology.
- Will stimulate and develop their intellectual, critical and analytical abilities, and to foster their commitment to life-long learning.
- Engage in the vocations as faithful stewards of God's calling.

## **Founding Philosophy**

Emmanuel University is an independent private institution of higher learning, organized as a non-profit educational institution under the Corporation Laws of the State of California. The founding philosophy of Emmanuel University is to provide education in which its professional undergraduate and graduate degrees in the fields of theology, Christian psychology and Christian counseling to prepare individuals with a wealth of knowledge and biblical truth and understanding.

## **A Brief History of the University**

Emmanuel University is a co-educational institution of higher education for individuals desiring a college education. The university was organized under California Corporation Law as a non-profit corporation.

Emmanuel University was established in the fall of 2004 as a religious exempt degree granting institution from the Bureau for Private and Postsecondary Education (BPPE) and since then, has retained the exempt status.

## **Academic Programs**

Emmanuel University currently offers the following programs:

Bachelor of Religious Studies  
Master of Divinity\*  
Master of Christian Counseling\*  
Master of Theology  
Master of Missiology  
Doctor of Ministry  
Doctor of Theology  
Doctor of Christian Counseling\*

***\*Also Available for International Students (F-1 Status)***

## **Facilities**

Emmanuel University is located at 3400 W. 6th Street #200, Los Angeles, CA 90020. The general area includes a LA Metro transit subway line as well as numerous restaurants, financial institutions, leasing apartments, and other conveniences nearby.

Occupying a space of more than 3,122 square feet, the atmosphere and design of the facility is conducive to learning. The school has an offices, a classroom, a chapel, a conference room, and a library. The offices have three computers altogether for proper record-keeping of each student and documents showing full compliance with all state and federal regulations. Adjacent to one of the offices is the two classroom sufficiently and spaciouly filled with both the students' and the instructor's desks.

The school has a well-stocked library, with an impressive index of titles, covering both fiction and nonfiction and resource/reference books. Its rich collection of books is updated regularly, and students are encouraged to make full use of this facility to further obtain a better understanding of their studies.

## **Administration Office**

Office hours are from 9:00 a.m. to 4:00 p.m. Monday through Friday. All business transactions including admission, registration, counseling and payment of tuition and fees are conducted at this office.

## **Classrooms**

Classrooms are spacious, carpeted, and air-conditioned. The building, equipment, and other learning resources being used for instructional purposes comply fully with all applicable federal and state regulations and local ordinances for safety and public health.

## **Library**

The library is located on the second floor. The library hours are from 9:00 A.M. to 4:00 P.M., Monday through Friday. All books are available to the students for a period of two weeks and are renewable for additional time if no other students reserve them.

## **Student Lounge**

There is a student lounge located on the twelfth floor of the school building which has tables and chairs for eating, studying, and relaxing. The lounge is equipped with a refrigerator, microwave oven, water dispenser, and coffee pot for students to use in preparing meals or snacks. Students are encouraged to use the student lounge for visiting, relaxing or studying in an atmosphere where conversations and discussion are encouraged. Students wishing a quiet atmosphere for study should use the library.

## **Parking**

There is an ample parking space for students, staff, and visitors and is well lighted during the evening.

## **Academic Freedom**

In institutions of higher education, like Emmanuel University, the principle of Academic Freedom is essential to the search for truth and its exposition. Freedom in research is fundamental to the advancement of knowledge. The right to Academic Freedom in teaching is fundamental for the protection of the rights of the faculty and of the students in the educational process.

These concepts of Academic Freedom are promoted at Emmanuel University and are elaborated as follows:

- The teacher is entitled to full freedom in research and in publication of the results; subject to the adequate performance of the teacher's other academic duties. The faculty member may take on additional employment, including research for pecuniary return, without the approval of the university's officer or President of the university, provided it does not interfere with his/her duties at the university.
- Teachers are entitled to freedom in the classroom to discuss their subject, but should exercise this freedom in a responsible manner.
- Faculty members may exercise their rights as citizens when speaking or writing as citizens and should be free from institutional censorship or discipline, but the faculty member's special position in the community imposes special obligations. As a member of the teaching profession, and as a representative of an educational institution, the faculty member should remember that the public may judge his/her profession and his/her institution by his/her utterances. Hence, the faculty member should at all times be accurate, exercise appropriate restraint, show respect for the opinion of others, and make every effort to indicate that (s)he is not speaking for the university.

Any faculty member who believes that his/her rights have been abridged or ignored by an administrative officer or employees of Emmanuel University and who is unable to obtain redress which is satisfactory to the faculty member within his/her own department, shall have the right to appeal to the President of the university.

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## **Student Records**

Student records are confidential. The Family Educational Rights and Privacy Act of 1974 as amended govern the release of information from the student's permanent record. Federal law provides for the release of information to Emmanuel University personnel who have a legitimate educational interest or to certain government officials. Students have the right to inspect their own academic records during normal business hours. All requests for access to academic records shall be presented in writing to the Registrar's office. Students also have the right to challenge records and request correction if they believe that the records are not accurate. Such appeals must be submitted in writing to Dean of Academic Affairs. If the appeal is not reconciled to the student's satisfaction, he or she may appeal to the Grievance Committee. (See "Grievance Appeals Procedure" for details).

## **Drug Free Workplace Policy**

Emmanuel University has a policy of maintaining a Drug-free Workplace. All employees and students are hereby notified that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in this institution's workplace. The workplace is defined as any classrooms, hallway, restroom, parking, or storage areas that are connected to the main campus at 3400 W. 6th Street Blvd. Suite #200, Los Angeles, CA 90020; or any location outside of the main campus where Emmanuel University's programs or courses are discussed or promoted. All students must sign a drug free policy found in the administrative office during normal office hours.

## **Sexual Harassment Policy**

Sexual Harassment is a violation of Section 503 of Title VII of the Civil Rights Act of 1964. It is Emmanuel University's policy that all its employees/ students have a right to work in an environment free from sexual harassment in any form. Such conduct (sexual harassment) may result in disciplinary action up to and including termination. No manager or supervisor (instructor) shall threaten or insinuate, either explicitly or otherwise to an employee/student that refusal to submit to sexual advances will adversely affect employees"/students" employment, assignment, promotion, transfer, evaluation, wages, or any other term or condition of employment/enrollment.

Sexual Harassment is defined as:

1. Unwelcomed physical or verbal contact;
2. Sexually explicit language or gestures;
3. Uninvited or unwanted sexual advances;
4. An offensive overall environment, including the use of vulgar language, the presence of sexually explicit photographs or other materials, and the telling of sexual stories or jokes.

No employee/student shall threaten or insinuate, either explicitly or otherwise that refusal to submit to sexual advances will adversely affect the entrance or participation in a program.

Emmanuel University prohibits other sexually harassing conduct in the workplace/university, whether committed by supervisors, nonsupervisory employees, subcontractors, students, or vendors. This includes: repeated sexual advances, propositions, unwanted flirtations, continual

or repeated verbal abuse of a sexual nature; graphic verbal commentaries about a person's body; gestures; or the display in the workplace/university of sexually suggestive objects or pictures.

Any employee/student who believes that he/she has been a victim of sexual harassment in the workplace/university should notify his/her supervisor and follow the grievance procedures provided by this organization for the filing of sexual harassment complaints.

### **Change or Cancellation of a Class**

Should enrollments drop unusually low in any one class, the university may, at its option, cancel that class and advise the remaining students to relocate to one of the other available classes. In the unforeseen cancellation of a class session, the university, at its option, may reschedule the class on a weekday or a Saturday. This will always be done giving the maximum amount of prior notice possible.

### **Teacher/Student Ratio**

An instructor is present for all classes and all efforts are made to keep student-to-teacher ratios low.

### **Scheduled Classes**

Emmanuel University offers evening classes for students' convenience. Morning classes are offered as requested and available for degree completion.

### **Student Housing**

Emmanuel University is a commuter campus and takes no responsibility to assist students in finding suitable housing while they study here. The classified ads of local newspapers, apartment locator services and realtors are good sources for locating housing.



## **2. Academic Regulations**

### **Admission Requirements**

Applicants seeking admission to Emmanuel University are evaluated on the basis of academic ability sufficient to complete the selected educational program successfully within the allotted time frame.

All diplomas and transcripts furnished by the applicant for the purpose of admission requirements must be from an institution that meets or exceeds the standards of Emmanuel University.

Other factors that are taken into consideration are personal and professional goals and commitment of the applicant seeking entry. To be considered for acceptance, applicants that are United States legal residences are required to provide a copy of their driver's license, social security card, birth certificate, and citizenship certificate. In addition to the requirements stated above, all applicants must be at least 18 years of age and provide evidence that they meet the minimum admission requirements by submitting the following supporting documents according to the selected course of study along with the Application for Admission:

### **Bachelor of Religious Studies**

1. A copy of the applicant's High School Diploma or G.E.D. Certificate;
2. Official high school transcripts showing a minimum cumulative G.P.A. of 2.70; and

### **Master of Divinity**

1. A copy of the applicant's Bachelor Degree or equivalent diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. A personal confession of faith (max 200 words count);

### **Master of Christian Counseling**

1. A copy of the applicant's Bachelor Degree or equivalent diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. A personal confession of faith (max 200 words count);

### **Master of Missiology**

1. A copy of the applicant's Bachelor Degree or equivalent diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. A personal confession of faith (max 200 words count);

### **Master of Theology**

1. A copy of the applicant's Bachelor Degree or equivalent diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. A personal confession of faith (max 200 words count);

### **Doctor of Christian Counseling**

1. A copy of the applicant's Master Degree in Counseling or equivalent diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. Evidence demonstrating the ability to write effectively and to produce a written doctoral project;
3. A personal confession of faith (max 200 words count);

### **Doctor of Ministry**

1. A copy of the applicant's Master of Divinity diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. Evidence showing at least three years of post-master's, full-time (or part-time equivalent) service satisfactorily in ministry or in the field of theology;
3. Evidence demonstrating the ability to write effectively and to produce a written doctoral project;
4. A personal confession of faith (max 200 words count);

### **Doctor of Theology**

1. A copy of the applicant's Master of Theology diploma along with corresponding official transcripts showing the successful completion of the degree with a minimum cumulative G.P.A. of 3.00;
2. Evidence showing at least three years of post-master's, full-time (or part-time equivalent) service satisfactorily in ministry or in the field of theology;
3. Evidence demonstrating the ability to write effectively and to produce a written doctoral project;
4. A personal confession of faith (max 200 words count);

### **International Admission Policy**

Emmanuel University(EU) is authorized under Federal Law to enroll non-Immigrant alien students.

All international students who apply for the I-20 must have proof of financial stability in order to enroll at EU. International students can apply through the Admissions Office for all necessary paperwork.

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In order to study at EU a foreign student must first obtain a student visa from their local U.S. Embassy or Consulate. In order to obtain a student visa, the student must first register at EU and provide the school with a completed I-20 Application, \$150 non-refundable Registration Fee, and proof of financial support. Upon receiving the required documents, EU will issue you a completed I-20 with an Acceptance Letter. You must then take the I-20 and SEVIS I-901 fee receipt to your local embassy or consulate with your supporting financial documents.

Before a U.S. Consul or Embassy will grant you a student visa, you must prove that you will have sufficient funds to meet all your expenses while studying the U.S. Unless you show written evidence of having financial support for the entire time needed to complete your program, you will not be granted a student visa. As of October 7, 2008 U.S. Immigration and Customs Enforcement and SEVIS have changed the policy for F-1 Visas, requiring a fee of \$200 (SEVIS Form I-901 fee). You can pay at <https://www.fmjfee.com/i901fee/index.html#>. This payment will have to be made before you attend your interview with the U.S. Consulate.

For more information on student visas, please visit the U.S. Department of State website:  
[http://travel.state.gov/visa/temp/types/types\\_1268.html](http://travel.state.gov/visa/temp/types/types_1268.html)

Please feel free to contact our admissions office for further questions.

**To complete the Form I-901, you need one of the following documents:**

The most recent Form I-20, Certificate of Eligibility of Nonimmigrant Student Status, issued by Student and Exchange Visitor Program (SEVP)-approved school you plan to attend.

or

The most recent Form DS-2019, Certificate of Eligibility for Exchange Visitor (J-1) Status, issued by the exchange visitor program you plan to participate in.

### **Provisional Admission**

In certain exceptions, degree program applicants who are unable to furnish a copy of all the required admissions documents may be provisionally accepted with the approval of the Dean of Academic Affairs. Degree program applicants on academic probation or suspension at another university may also be provisionally accepted with the approval of the Dean of Academic Affairs. Provisionally accepted students will be placed on probationary status and must receive a minimum cumulative G.P.A. of 3.0 for the courses completed during the first semester of acceptance or will be dismissed from the university. Students who meet the minimum G.P.A. of 3.0 during the probationary period are placed in regular standing in the following semester.

### **Special Standing Admission**

Students who wish to officially enroll in selective courses, but do not wish to receive a degree may be granted a status of special standing. Students who enroll as special standing must meet the regular admissions requirements.

## **Auditor Admission**

Students who attend classes for personal enrichment and not for academic credit may be granted auditor's status. Auditors attend class with no obligations to participate actively in the work. Auditors will receive a grade of "AU" for every course completed. An abbreviated admissions process is necessary to receive auditor status. Audit fees are required for each class in which auditor students enroll. Degree program students may also enroll in any course as an auditor for personal enrichment.

## **Special Student Admission**

Applicants are evaluated on the basis of academic abilities, personal and professional goals, character, and Christian commitment.

### ***Special Student Policy***

*For those applying to The Master of Christian Counseling and Master of Divinity program applicants without an accredited bachelor's degree:*

Emmanuel University has always been focused on helping students develop two capabilities: a vision for the Gospel and a passion for scholarship. If you are considering a program in Emmanuel University you can be certain an education at Emmanuel University is grounded in Christian faith and built on a solid foundation of academic study.

If you desire to explore a genuinely Christian ways to use your talents and skills in an academically challenging and spiritually maturing environment, we invite you to apply to Master of Christian Counseling program and Master of Divinity program applicants whose gifts and calling have been verified by the church but who have not earned an accredited bachelor's degree may be considered for admission to a Emmanuel University master's program as Special Students.

Candidates for admission as Special Students are required to demonstrate a readiness for success in a graduate course of studies at Emmanuel University. In addition, applicants must demonstrate at least 12 years of work experiences subsequent to the completion of a high school diploma and at least 3 years of full-time vocational ministry or at least five years of significant part-time ministry.

Special Students are initially admitted on probation, but may eventually be removed from probation and Special Student status if they achieve student in good standing status.

## **Admissions Procedure**

**UNDERGRADUATE LEVEL:** Each applicant must submit the following forms to the Admissions Office, accompanied \$150 registration fee. All forms should be received 60 days prior to the beginning of the semester in which the student seeks enrollment.

1. Application form for admissions
2. Enrollment Agreement
3. \$150 registration fee
4. Official transcripts

GRADUATE LEVEL: Each applicant must submit the following forms to the Admissions Office, accompanied by a \$150 registration fee.

1. Application form for admission
2. Enrollment Agreement
3. \$150 registration fee
4. Official transcripts or Diploma

*International Student (F1 VISA) must add to the Following Documents*

1. Copy of Passport
2. Copy of VISA(f1)
3. Copy of I-94
4. Bank Balance Evidence

The admissions committee will review various indicators of potential academic success. Any student seeking admission must possess an accredited Bachelor of Religious Studies or its equivalent and a grade point average of 3.0 or above on all previous post-secondary credits to be admitted on other than a probationary status. Whenever it is deemed necessary the Admissions Committee may request a personal interview with the candidate for admission. When the necessary information and fees have been received, action will be taken on the application by the Admissions Committee. The applicant will be notified of the decision of the Committee. An approved student application to Emmanuel University is valid for one year from the date of original approval.

### **Registration**

Registration dates are specified in the calendar provided in this catalog. Non-refundable registration fee is \$150.00.

### **Measure of Semester Credits**

The university currently operates on the semester system. There are two regular semesters per year. All courses except seminars meet a minimum of 50 minutes of schedule classes a week for each credit hour. The majority of courses is equivalent to 3 semester hours of credit and thus requires a minimum of 37.5 hours of classroom lecture.

### **Academic Load Policy**

The normal academic requirements for a full-time student are as follows:

- Undergraduate Students: 12 semester credits or more per semester.
- Master Students: 9 semester credits or more per semester.
- Doctoral Students: 9 semester credits or more per semester.

Students with less than the specified credits above are considered as part-time students.

### **Grading System and Transcripts**

Classification of Class Standing for Undergraduate Programs

- Freshmen standing: 0 - 24 semester credits
  - Sophomore standing: 25 - 48 semester credits
  - Junior standing: 49 - 72 semester credits
  - Senior standing: 73 - 96 or more semester credits
-

## **Grade Points**

Grade points per unit are assigned by the Registrar as follows:

A:	4.00
A-:	3.7
B+:	3.3
B:	3.00
B-:	2.7
C+:	2.3
C:	2.00
C-:	1.7
D+:	1.3
D:	1.00
D-:	0.7
F:	0.00
I:	Incomplete
CR:	Credit
NC:	No Credit
AU:	Audit
W:	Withdrawal

## **Incomplete Grades**

Any course that has an assignment due and has not been turned in by the time of final examination or failure to take the final examination will be assigned the grade of "F." Student who obtains an approval from the faculty in charge to turn in the required work within a stipulated later time or take a late final examination may receive the grade of "I." The "I" is awarded for compelling reasons such as medical or deemed appropriate by the faculty in charge of the course. All course requirements that are due must be completed no later than the end of the next semester. Otherwise, the "I" will automatically change to an "F."

## **Credit/No Credit Grading Policy**

A student in good standing may elect to be graded on a Credit/No Credit basis in certain courses. A grade of Credit (CR) will not be included in the computation of the G.P.A. However it will become a permanent part of the student's academic history. An evaluation on a Credit/No Credit basis may not be changed later to a letter grade, nor may the reverse occur. No exceptions to this policy will be made.

Certain courses, at the discretion of the instructor and/or the school, may not be taken on a CR/NC basis. These courses are designated in the semester schedule of classes. Students who wish to be graded on a Credit/No Credit basis must submit a petition to the Administration Office by the deadline date listed in the appropriate class schedule. No Exceptions to the deadlines will be made.

## **Audit**

Regularly matriculated students as well as those not enrolled in the school may audit a course upon the written permission of the Dean of Academic Affairs. An application to audit must be submitted and tuition must be paid before auditing. Credit is not given for audited courses. There are no scholarships given for audited courses. The fee for auditing a course is 50% of the regular tuition.

## **Course Withdrawal with "W"**

After the deadline to drop courses, students may withdraw from a course. Students planning withdrawal from a course should contact Dean of Academic Affairs and submit a completed withdrawal form. Students who withdraw officially will receive refunds in accordance with the posted prorated refund schedule.

Students who do not officially withdraw from a course will automatically receive a grade of "'F'" and not be entitled to any refund.

## **Passing Grade**

A student who receives a "D" or lower in a course must repeat the course. The course in which the "D" or lower was earned cannot be counted towards the degree major.

## **Repeated Courses**

A student who receives a grade of "F" may retake the course. If the course is retaken, the new grade will be calculated into the student's grade point average (G.P.A.) replacing the previous grade. The credits are counted only once. All grades become a permanent part of the student's academic history. Student must pay the current tuition to retake the course.

## **Adding or Dropping Courses**

Any course can be added to your schedule within ten business days of the first class session. After the ten business day, courses cannot be added. Courses can be dropped up to eight weeks after commencing classes. After that day no more changes can be made to your schedule.

Students may add or drop courses before the Add/Drop course deadlines by securing an approval from the instructor in charge or from Dean of Academic Affairs and completing the add/drop form, available at the Registrar's office. Deadlines for adding or dropping courses are listed in the academic calendar.

The difference in tuition resulting from a reduction in the number of credits registered will be refunded to the student in accordance with the published refund policy. If the number of credits is increased after the program change, the student must pay the difference in tuition.

## Scholastic Honors

Emmanuel University graduates receiving degrees will be honored in accordance with the following categories:

<b>Graduate Honors</b>	<b>Cumulative G.P.A.</b>
Summa Cum Laude	3.90 – 4.00
Magna Cum Laude	3.70 – 3.89
Cum Laude	3.50 – 3.69

## Directed Independent Study

An Independent Study course allows students to study one or more topics of importance that are related to the student's major field of study. Independent study classes may be arranged under special circumstances with the permission of the Dean of Academic Affairs. Independent study classes may not be taken at the same time that the class in question is being offered. All students that register for an independent study class will be under the direct supervision of the instructor as assigned by Dean of Academic Affairs. Students may not exceed 12 credits of Independent Study courses.

Independent study class will begin on the first day of the academic semester and end on the last day of the academic semester. The student will be required to meet at least weekly with the assigned instructor and to complete all assignments and pass the test as prescribed by the course syllabus. Independent study may not be substituted for a class which is being regularly offered at the time.

Only those students who maintain a G.P.A. of 3.0 or higher will be permitted to take an independent study course. All Directed Independent Study projects must be completed before the end of the term in which students are enrolled.

Directed Independent Study is not an option for international students, veterans or other students whose tuition is paid by third parties.

## Language of Instruction

The primary language of instruction is English. However, Emmanuel University offers instructions in foreign languages for those students who are not fluent in English. Students may inquire at the administration office to determine which languages are available.

## Language Requirements

Students are required to be proficient in the language of the course in which the student will be registered. Students whose primary language is not English and wish to enroll in an English taught course and **international students** must provide a copy of their TOEFL exam results showing a minimum score of 500 (92 on the Internet Based Exam or higher).

The school reserves the right to require English testing and/or support classes if your application materials and interviews indicate that your level of English proficiency may not be sufficient for theological studies. In addition, faculty at Emmanuel University may require students to take English support classes if students appear to be having difficulty in their studies. This is for your benefit. Your ability to communicate in English will be important for success in



your studies at Emmanuel University.

### **Language requirement waivers**

The English language requirement may be waived if the applicant is a native of or studied in full-time status for at least one academic year within the last five years in U.S., Students from the following countries are exempt from Canada, the United Kingdom, Australia, Ireland , New Zealand,

## **Grade Reports**

Grades are reported within two weeks of the end of the semester. Students are notified of any grade deficiency.

## **Transcripts**

Transcripts will be sent at the student's written request or that of any other institution authorized by the student by applying on the corresponding form. Transcripts are sent within ten working days. The first official transcript will be free of charge. There will be a charge for every additional official transcript requested. Transcript fees are listed in the financial section of this catalog.

## **Transfer Credit Policy**

Students may transfer coursework credits earned at other institutions towards Emmanuel University programs if the institution meets or exceeds the standards of Emmanuel University and has jurisdictional/state approval to operate at the time of the student's attendance. Coursework from other institutions must have a minimum grade of 2.7 on a scale of 4.0 and must be applicable to fulfilling the degree requirements for the respective degree programs offered at Emmanuel University.

Copies of course descriptions from a catalog that were current for the year of attendance along with copies of course syllabi are required for all unaccredited and/or out of state.

Work completed at exempt institutions will be evaluated on an individual basis by the approximate course content equivalency to courses offered at Emmanuel University.

Each request for a transfer of credits must be received by the Office of Admissions and Records no later than the commencement of classes for new students and by the last semester of their program for current students who have taken one or more courses at another institution while working toward their degree at Emmanuel University. Only one official transcript per institution attended will be accepted and must be sent directly from the institution to Emmanuel University. Transfer credits are awarded by the Admissions Committee after review.

The maximum transferable credits allowable are as follows, except for veterans and eligible persons who are required to transfer all previous credits where appropriate:

Undergraduate Programs:	up to 48 credit hours
Master of Divinity	24 credit hours
Master of Christian Counseling	24 credit hours
Master of Theology:	24 credit hours
Master of Missiology	24 credit hours
Doctor of Christian Counseling:	9 credit hours

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Doctor of Ministry:	9 credit hours
Doctor of Theology:	9 credit hours

### **Class Availability**

The availability of each on site course listed in the catalog is contingent upon the requisite number of students registering for each course.

### **Enrollment Cancellation**

All students have the right to cancel their enrollment for a course of instruction, including any equipment such as books, materials and supplies or any other goods related to the instruction offered in the Enrollment Agreement, until midnight of the fifth business day from which the student attended the first class. Business day means a day on which the student is scheduled to attend a class session. Cancellation shall occur when the student gives a written notice of cancellation to the registrar's office.

This can be done by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Students will be given two "Enrollment Agreement Cancellation" forms at the time of enrolling to use in the event he/she decides to cancel their enrollment, but may use any written notice that they wish.

The "Enrollment Agreement Cancellation" forms may also be obtained at the administration office during normal business hours. If the Institution has given the student any equipment, including books or other materials, he/she shall return it to the University within 30 days following the date of the notice of cancellation. If the student fails to return any equipment, including books, or other materials, in good condition within 30 day period, the University may deduct its documented cost for the equipment, etc. from any refund that may be due to the student. Once the student pays for the equipment, it is theirs to keep without further obligation. If the student cancels their enrollment, the Institution will refund any money that he/she paid, less any deduction for equipment, etc. not timely returned in good condition, within 30 days after your notice of cancellation is received.

### **Attendance Policy**

Consistent attendance is essential to the overall effectiveness of the training a student receives at this institution. Students are required to attend all scheduled classes regularly and punctually at a minimum of 80% of the time allotted for class. The student is expected to call the office when he/she will not be in attendance, so the instructor can be advised.

Students who accumulate more than four (4) unexcused absences from a regularly scheduled class are required to complete make-up assignments in order to be eligible to take the final examination. Courses that have not been completed with make-up assignments given by the instructor shall be automatically given the grade of "I". Students who accumulate more than six (6) unexcused absences from a regularly scheduled class are considered unofficially withdrawn from the course and are automatically given the grade of "F".

### **Maintaining Status of International(F1 VISA) Students**

In order to maintain your F-1 visa status, you must:

- Attend the school and program indicated on your I-20.
- Request a new form if there is any change in the Student's level.
- Carry a full-time course of study
- Carry a full course of study (9 credit hours for all graduate level students)
- Keep personal I-20 form valid at all times. Check the expiration date posted in your passport to make sure that it is always valid. Request a new form if any major changes occur in your situation (e.g., changes in source of funding, marital status, major, degree program).

Follow the required procedures (with the help of the Designated School Official/International Advisor) when you are:

- Applying for an extension of stay
- Transferring to or from another school
- Applying for Optional Practical Training (OPT)
- Withdrawing from the school

Refrain from off-campus employment without U.S. Immigration and Customs Enforcement (ICE) or school authorization. Off-campus work permission is approved ONLY by U.S. Immigration and Customs Enforcement (ICE) in case of an extraordinary circumstance. It is illegal to work without authorization, and those who work without permission are subject to deportation. Keep your passport valid at all times.

### **Tardiness and Early Departure**

Emmanuel University expects students to be in class on time to school Class day. If you arrive late for class, past the class start time, your instructor will record a Tardy. Students who are more than 15 minutes late for a class will be considered absent unless acceptable reasons are given. Three tardies (3) shall be considered as one unexcused absence. If you leave before the instructor dismisses class, the instructor will record an Early Departure. If a student is absent on the day of final examination due to an unforeseen circumstance, the course is considered Incomplete.

### **Excused/Unexcused Absences**

If you are absent without any notice, you will be recorded Unexcused Absence. To be considered Excused Absence, you must submit a written explanation of absence or a Leave of Absence form with supporting documentation prior to leaving the school. Supporting documentation can be submitted upon your return to the school if necessary. Any absence without supporting documentation will be considered unexcused. If you miss more than 15 minutes of any class period, you will be marked absent for the whole hour.

Excusable absences are as follows:

1. Childbirth
2. Documented illness
3. Death in the family
4. Emergency situations reported to the Dean of Academic Affairs
5. Injury
6. Jury Duty
7. Military duty

### **Attendance Probation**

The School recognizes that there are times when a student is unable to attend class or he/she must arrive late or leave early. The attendance policy allows for these circumstances while ensuring that each student attends class a sufficient amount of time to master program.

If you do not have cumulative attendance of at least 80% at the end of any term, you will be placed on Attendance Probation for the next term. You must meet with the School Director and abide by the terms outlined in the Attendance Probation notice.

At the end of the term on Attendance Probation, you must be making progress toward meeting the 80% cumulative attendance requirement, and have met all of the terms of the Attendance Probation. Failure to do so may result in termination from school.

### **Make-up Work**

Students are expected to attend classes every scheduled day. If for any acceptable reason a student has to miss one or more class sessions, the student must communicate it to the administration office. The student may obtain make-up material when returning to school.

### **Leave of Absence**

Leave of Absence may be granted to a student if acceptable reasons are presented. The official request for Leave of Absence form may be obtained from the Registrar's office. It should be understood that leave of absence is granted only in extreme cases and must be approved by the Dean of Academic Affairs, who will prescribe the duration of the leave of absence and specific conditions for resumption of study.

### **Standards for Student Achievement**

For the purpose of determining Standards of Student Achievement for course registration eligibility and maintaining financial aid from the university, students must maintain a minimum cumulative G.P.A. of 2.7. If a student's cumulative G.P.A. is not 2.7 or above upon completion of a program, the student will not be allowed to graduate until the student has met the minimum standards of student achievement by repeating courses to raise his/her cumulative grade point

average. Students are required to make quantitative progress toward a degree by achieving a minimum completion of credits if enrolled as a full-time student. Students taking less than a full schedule are adjusted accordingly. Under special mitigating circumstances, Dean of Academic

Affairs may rule that a student, who does not meet the above standards, may be considered to be making satisfactory progress for the purpose of determining eligibility for course registration and financial aid programs.

### **Academic Probation and Dismissal Policy**

Students will be placed on probation if he or she fails to meet the standards of satisfactory progress requirements at the 25% point in their program. A student who fails to meet the standards of satisfactory progress at or beyond the 50% point in their program will be academically suspended for a period of one year. Upon returning, the student will be placed on probationary status and must maintain a minimum grade of 3.0 for each course for the first semester of studies after reinstatement or the student will be permanently dismissed from the university. During probation, the student may not enroll in more than three courses (but may

enroll in fewer if he or she so desires).

### **Dropout Policy**

Students who have not registered for four (4) or more consecutive semesters are considered dropout students. Dropout students are automatically dismissed from the university. Students who wish to be reinstated will require the approval of Dean of Academic of Affairs must submit an Application for Readmission with the Office of Admissions and Records. A reentering student must meet any new graduation requirements which have come into effect at the time of their readmission. Students must also submit transcripts of any coursework taken at other institutions while absent from Emmanuel University. Dropout students who are reinstated will be placed on probationary status and must receive a grade of 3.0 for the courses completed during the first semester of reinstatement or will be permanently dismissed from the university.

### **Time Limit**

Students must satisfactorily complete all requirements for the enrolled program within the specified time limits. Students who do not complete the program within the time limit shall be permanently dismissed from the university subject to exceptions in the aforementioned paragraphs.

### **Graduation Requirements**

Students must meet the following requirements prior to graduating:

1. Successfully complete all specified requirements for the enrolled program within the time limit;
2. Complete a graduation assessment;
3. Timely file all necessary forms for graduation;
4. Submit the graduation and commencement fees;
5. Settle all financial obligations with the university.

### **The Doctoral Committee**

Each student enrolled in a doctoral degree program is assigned to a Doctoral Committee. The Doctoral Committee supervises the student's doctoral program. A Chair for the committee is to be assigned by the Doctoral Committee.

The Chair of the Committee, in consultation with the Dean of Academic Affairs, selects two (2)

additional committee members to be assigned to the Doctoral Committee. The candidate cannot submit any petition for the change of the Doctoral Committee.

### **Dissertation Project**

Students are required to complete a Dissertation Project. Students are appointed a Doctoral Committee by the Dean of Academic Affairs and students must submit a proposal of the Dissertation Project to the committee for approval. Once the Dissertation Project has been

approved, the student must then write a dissertation, under the supervision of the Doctoral Committee, demonstrating an ability to do significant research and scholarly analysis and to present findings and conclusions with precision and clarity. An abstract of 350 words which clearly sets forth the content and conclusion of the dissertation is to be filed and signed by the Doctoral Committee Chair.

Once approved by the Doctoral Committee, two copies of the dissertation, typographically perfect and bearing the signatures of the committee, must be filed with the Dean of Academic Affairs before the given deadline. When the final copies are filed with the Dean of Academic Affairs, the student is asked to sign a microfilming and copyright agreement. The dissertation, including the abstract, bibliography and appendix, is no less than 150 pages but not to exceed 500 pages.

### **3. Student Support Services**

#### **Orientation**

New students are given a full tour of the campus, after which students will be informed of the university's academic policies, registration process, scholastic regulations, library hours, office hours, student organizations, student code of conduct, grievance policy and procedures, and other support services available to students.

#### **Academic Counseling**

The Office of the Dean of Academic Affairs will serve as the academic advisor or it will assign a faculty member to counsel students concerning the details of their program. Students will receive notification of the name of their academic advisor prior to their registration in the program.

#### **Student Body Association**

The students of Emmanuel University are organized in a Student Body Association, for the purpose of promoting the best interest of students and to create a spirit of cooperation.

This association also serves as the conduit through which students can input their ideas to the University for addressing students' needs and interests.

Officers of the University Student Association, elected by the student body for the term of one year, are:

- President
- Vice-President
- Secretary
- Treasurer

#### **Standards of Conduct, Disciplinary Policy, Expulsion**

This university shall take disciplinary action against a student who violates the standards of personal and ethical conduct. These standards include the following:

- Academic misconduct including, but not limited to plagiarism or cheating;
- Fabrication: Falsification or invention of information concerning the student's background;
- Use or possession of alcoholic beverage, illegal drugs or dangerous weapon on campus;
- Sexual harassment or misconduct;
- Giving false statements to the university regarding application for admission;
- Theft of university or personal property;
- Unauthorized use of the university property;
- Hazing;
- Use of vulgar or abusive language to the faculty or staff; and  
Obstruction or disruption of the educational process on or off campus

## **Expulsion**

Definitions of various forms of academic dishonesty are as follows:

- Plagiarism: Knowingly or intentionally presenting the ideas, words or work of another as one's own.
- Cheating: Unauthorized use of study aids, examination files or receiving unauthorized assistance in any academic exercise.

The Ethical Conduct Committee of the university, composed of faculty representatives, administrators and a representative from the university Student Association, is entrusted with the task of determining the disciplinary action.

These actions shall be implemented immediately upon the findings of a violation by the Ethical Conduct Committee and include, but are not limited to:

- verbal reprimand
- written reprimand
- loss of credits
- property restitution
- temporary suspension or dismissal
- permanent dismissal

## **Notice of Student Rights**

Students matriculated at Emmanuel University are entitled to and are assured of the following rights:

- To receive quality educational services provided by the duly qualified and experienced faculty;
- To cancel enrollment and receive a full refund of the amount paid for tuition, fees and other instructional charges consistent with refund policies (less non-refundable fees), if notice of cancellation is delivered or mailed to the Registrar's office prior to the posted deadline;
- To discontinue his or her academic program at any time and receive a prorated refund for the part of the course not taken in accordance with the refund policy stated in the school catalog;
- With a 24 hour notice to inspect and review his or her records during the normal business hours and seek correction of errors in the records through the established administrative procedures;
- To call for a hearing in accordance with the procedures established for the purpose of resolving all types of complaints and disputes; and
- To write to the state regulatory agency or accrediting agency to register complaints and seek fair and just remedial action.

## **Student Complaint Procedures**

Students may direct all complaints to the Director of Student Affairs. The Director of Student Affairs shall be responsible for taking action to remedy the complaint under California Education Code Section 73770.



A student may lodge a complaint by communicating orally or in writing to any teacher, administrator, admissions personnel, or counselor. Faculty, administrator, or personnel who receive a complaint shall attempt to resolve all complaints that are related to his/her duties and transmit it as soon as possible to the Dean of Academic Affairs.

If a student orally delivers the complaint and the complaint is not resolved either within a reasonable period or before the student again complains about the same matter, the student is recommended to submit the complaint to the Director of Dean of Academic Affairs in writing using the university's complaint form. If the student provides a written complaint, the Dean of Academic Affairs shall provide the student with a written response within 10 days of receiving the complaint, including a summary of university's investigation and disposition of

it. If the complaint or relief requested by the student is rejected, the university shall provide the students with the reasons for the rejection.

The students' participation in the complaint procedure and the disposition of a student's complaint shall not limit or waive any of the student's other rights or remedies.

### **Grievance Resolution Policy and Procedures**

It is the aim of the university to resolve all complaints, including but not limited to, grade disputes, alleged sexual harassment or any other form of complaint in a manner that is fair and just for all persons involved. The Grievance committee has been established for this purpose and is composed of representatives from faculty, administration and student government. The Dean of Academic Affairs serves as the chair of the Grievance Committee.

All complaints against a faculty member or staff of the university, grade disputes, or requested disciplinary action against a university student must be in writing. When preparing a formal appeal to the Grievance Committee, the following information should be documented and submitted to the chair of the committee:

1. Nature of the complaint or dispute;
2. Date the alleged dispute or problem occurred;
3. Names of the individuals involved; and
4. Copies of all relevant documents.

All appeals, officially submitted to the Grievance Committee, will be administered as follows:

1. Date for hearing will be set within 30 calendar days from the date of the written grievance received by the committee, and
2. Within seven calendar days from the hearing, the Grievance Committee shall render a decision and forward it to the student via register mail.

### **Campus Emergency Plan**

In case of emergency, it is important to remain calm and to listen for instructions from personnel in charge, whether these are school personnel or an emergency response team. In all emergencies, someone should phone 911; if this is an emergency involving the whole school and is during regular office hours, someone in administration will make the call. If this is a personal emergency, such as a medical emergency, or after hours and the office is closed, the student or a capable friend or acquaintance should make the call to 911.

If you have not had a first aid course, you may want to familiarize yourself now with the first aid survival guide at the front of the white pages in the phone directory. It addresses a variety of medical emergencies and earthquake issues. When you dial 911, be prepared to tell the operator:

1. The phone number from which you are calling;
2. The address (3400 W. 6th Street. Suite #200, Los Angeles, CA 90020 - if you are on campus);
3. Any special directions of how to find the victim (i.e., the twelfth floor library);
4. Describe the victim's condition (i.e., unconscious, bleeding, burned, broken bones, etc.);
5. Describe what happened; how many are injured; what help is being given;
6. Give your name;
7. DO NOT HANG UP until the 911 operator tells you; they may have special questions.

### **Medical Emergency**

All students are encouraged to maintain a medical insurance policy for themselves (and their families, if they are head of household) while studying at Emmanuel University. A first aid kit is kept in the Registrar's office for minor medical care. Students are encouraged to provide their own first aid supplies as they know their potential medical needs better than anyone. Students are encouraged to visit their own physicians as needed to prevent medical emergencies.

### **Fire**

In case of fire or fire drill on the campus, all persons are to proceed quickly and calmly to the main parking lot from Vermont Ave. towards Wilshire Blvd. (in front of the building).

### **Crime**

While we have experienced very little crime at Emmanuel University, the possibility is still very real. If you are the victim of a violent criminal act, or witness one, phone 911 immediately. Also report any crime to the administration offices at the earliest possible time. Students should use caution after leaving campus at night.

## 4. Financial Information

### Tuition

<b>Degree</b>	<b>Number of semester credits required to graduate</b>	<b>Amount per credit (\$)</b>
Bachelor of Religious Studies (112 weeks/28 months)	126 semester credits	\$187.50 per unit
Master of Christian Counseling (84 weeks/21 months)	54 semester credits	\$266.70 per unit
Master of Divinity (84 weeks/21 months)	72 semester credits	\$266.70 per unit
Master of Missionary (56 weeks/14 months)	48 semester credits	\$266.70 per unit
Master of Theology (56 weeks/14 months)	48 semester credits	\$266.70 per unit
Doctor of Christian Counseling (112 weeks/28 months)	72 semester credits	\$300.00 per unit
Doctor of Ministry (56 weeks/14 months)	36 semester credits	\$300.00 per unit
Doctor of Theology (84 weeks/21 months)	60 semester credits of doctoral-level coursework	\$300.00 per unit

### General Fees

I-20 Processing Fee*:	\$200.00
Registration Fee*:	\$150.00 one time
Add/Drop Course Fee*:	\$30.00 per course
Audit Fee*:	50% of the regular tuition
Comprehensive Examination Fee*:	\$150.00
Diploma Replacement Fee*:	\$30.00
Dissertation Fee*:	\$300.00
Graduation Fee*:	\$200.00
Graduation Photos:	\$100.00
Institution Equivalency Report*:	\$275.00
Registration Fee*:	\$50.00 per semester
Late Registration Fee*:	\$150.00
Returned Check Service Charge*:	\$50.00
Thesis Fee*:	\$200.00
Transcripts Official*:	\$25.00 per copy
Transcripts Unofficial*:	\$10.00
* Fee is non-refundable charge	

## **Payment Policy**

All tuition and fees are payable during registration.

## **University Scholarships**

Emmanuel University awards a limited amount of tuition scholarship on a semester to semester basis to truly deserving students who meet the following qualifications:

- The student must be accepted for admission.
- The student must submit an application for scholarship
- The student must satisfy the scholarship requirements established by the Scholarship Committee of the university.
- The student must submit any additional documents requested by the Scholarship Committee required for assessing the student's scholarship application.
- Apply at least four weeks prior to the beginning of any semester.
- Maintain the minimum Standards of Student Achievement.

If a student fails to maintain the minimum Standards of Student Achievement, financial aid may be terminated after a one semester grace period until the required levels are reached. A student who loses eligibility for financial aid may re-establish eligibility by maintaining the minimum Standards of Student Achievement. Students that are admitted provisionally are not eligible for university scholarships. Further detail regarding Emmanuel University's scholarship programs and its requirements may be found at the administration office.

Following are some scholarships which have been established:

1. Alumni Scholarship
2. Academic Scholarship
3. Active Missionary Tuition Scholarship
4. Senior Citizen Tuition Scholarship

## **Refund Policy**

Tuition refunds are made for withdrawal from a course(s) when an official Schedule Adjustment (Drop/Add) Form is filed with the Registrar. Students may withdraw from a course and receive a full refund any time prior to the beginning of the course or during the first week of a semester. The date of withdrawal is certified as the date on which the Schedule Adjustment (Drop/Add) Form is filed with the Registrar (not the date of the last class attended). Failure to attend class does not constitute withdrawal. Students failing to properly withdraw from a course will not receive a refund.

Refunds are issued according to the following schedule minus any nonrefundable fees:

100% refund Friday, 1st week  
75% refund Friday 2nd week  
50% refund Friday, 3rd week  
25% refund Friday, 4th week  
No Refunds after the 4th week

### **About I-20**

Emmanuel University is authorized by the U.S. Government to issue the I-20 form for visas from foreign countries. Once the foreign applicant is accepted, Emmanuel University will send various documents including the I-20 form. Foreign students must enroll as full time students, which mean a graduate student must take 9 or more credits per semester and an undergraduate student must take at least 12 credits. Foreign students should direct their questions to the Principal Designated School Official

## 5. SCHOOL OF THEOLOGY

School of Theology is committed to preparing men and women for Christian living and church-related vocations. The general purpose of education is to secure for students an appropriate wealth of knowledge so that they will know that they are God's creation, made in His image, (Genesis 1:26-27) as moral, rational, social, and physical sin. Education must also teach students that they are intended to become like Jesus as they supposed to be, only by knowing who God is. They can live as they are intended to live only through Him.

We know nothing correctly unless we first know God, and we know Him best through His revelation of Himself in scripture. We can also indirectly know God by observing what He does and has done. God's creation reveals objective truth about our world. All truth is God's truth.

Creation means that there is an objective truth about our world, however because we are human, our knowledge is subjective and fallible. God is a God of order who can be known through logical methods of instruction and learning. The objective content of truth directs us to objective methods of teaching. Students are persons with a physical body and a spirit and soul. The fact that students are persons demands personal approaches to teaching. The purpose of conforming to Christ's image necessarily focuses the process of teaching on evaluation.

The primary purpose for the School of Theology is to offer both the baccalaureate and graduate theological curricula to equip students for Christian ministry as ordained ministers, evangelists, Christian education teachers, missionary workers, and youth minister.

Its secondary purpose is to encourage people to develop Christian commitment and integrity. Students will be exposed to a nucleus of courses that will equip them with appropriate professional knowledge and skills essential for their chosen field of service and activity. Required courses are also designed so that students will have the opportunity to choose an area for specialized preparation.

## **Bachelor of Religious Studies**

### **126 semester credits**

The Bachelor of Religious Studies is designed as a seminary-track curriculum with an emphasis on the study of the Bible. It is the foundational degree for those seeking to enter a seminary. Upon completion of the program, graduates will be well prepared to enter a theological seminary to pursue an educational program leading to the award of a Master degree in preparation for a career as an ordained minister.

Graduates of Bachelor of Religious Studies are able to serve the Christian Community as Christian educators, missionary workers, youth ministers, Christian counselors, or Sunday school coordinators.

### **Degree Requirements**

- Successfully complete a minimum of 126 semester credits of the following coursework with a cumulative Grade Point Average of 2.7 on a 4.0 scale:
  - Successfully complete 45 semester credits of General Education;
  - Successfully complete 30 semester credits of Common Core Courses;
  - Successfully complete 36 semester credits of Concentration Courses; and
  - Successfully complete 15 semester credits of electives. Students may choose the elective courses from the following areas of concentration:
    - Biblical Studies
    - Biblical Theology
    - Christian Counseling
    - Christian Education
    - Ministry
  - Successfully complete the degree requirements within the time limit.

### **Time Limit**

The Bachelor of Religious Studies program must be completed within 4 years from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating.

## **Master of Divinity**

### **72 semester credits**

The Master of Divinity degree is a professional degree which will equip graduates with the comprehensive graduate education necessary for becoming an ordained minister. Upon successful completion of the program, graduates are expected to attain the following:

1. A competent professional skill in preaching, teaching, church administration, worship, and counseling as an ordained minister.
2. A healthy balance among the biblical, historical, theological, and practical areas of study essential for developing organizational, managerial, and counseling skills as an ordained minister.
3. A thorough knowledge and understanding of the Bible.
4. Exposure to contemporary theological issues with the goal of equipping students to think

independently and constructively in areas vital to Christian ministry. Graduates of Master of Divinity will be prepared for pastorship, priesthood, or professional ministry.

### **Degree Requirements**

- Successfully complete 72 semester credits of the following coursework with a minimum cumulative grade point average of 3.0 on a 4.0 scale:
  - Successfully complete 12 semester credits of Biblical Studies (OLTS and NWTs) courses;
  - Successfully complete 12 semester credits of Biblical Theology courses;
  - Successfully complete 6 semester credits of Church History courses;
  - Successfully complete 18 semester credits of Ministry courses;
  - Successfully complete 6 semester credits of Language courses;
  - Successfully complete 6 semester credits of Internship;
  - Successfully complete 6 semester credits of Electives;
  - Successfully complete 6 semester credits of the Thesis project; and
  - Successfully complete the degree requirements within the time limit.

### **Time Limit**

The Master of Divinity program must be completed within 4 years from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

## **Master of Missiology** **48 semester credits**

The Master of Missionary is designed to promote in students' growth toward personal maturity and professional ministry competence. The program seeks to guide students to develop the ability to understand and interpret the Christian faith in the light of its biblical, theological, and historical dimensions and to utilize insights gained from these disciplines for the effective practice of ministry in cross-cultural settings. It is also intended for those who wish to prepare for an initial assignment in missionary service.

Graduates of Master of Missionary are able to serve the Christian community as missionaries in underdeveloped countries worldwide and also domestically assist the homeless, the disabled, and the needy.

### **Degree Requirements**

- Successfully complete a minimum of 48 semester credits of Concentration Courses in Missionary Studies with a minimum cumulative grade point average of 3.0 on a 4.0 scale:
  - Successfully complete 6 semester credits of Biblical Studies (OLTS and NWTs) courses;
  - Successfully complete 6 semester credits of Biblical Theology courses;
  - Successfully complete 3 semester credits of Church History courses;
  - Successfully complete 6 semester credits of Ministry courses;
  - Successfully complete 6 semester credits of Language courses;



- Successfully complete 12 semester credits of Missionary courses;
- Successfully complete 3 semester credits of Electives;
- Successfully complete 6 semester credits of the Thesis project; and
- Successfully complete the degree requirements within the time limit.

**Time Limit**

The Master of Missionary program must be completed within 2 years from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

**Master of Theology**  
**48 semester credits**

The Master of Theology degree is an advanced academic degree intended to prepare students to increase their knowledge of a major field of theological learning, particularly through training and practice in the use of the methods and tools of theological research, and thus to further his preparation for a teaching or pastoral ministry or for more advanced graduate study such as the Doctor of Theology program. The areas of majors are offered as follows: Biblical Studies, Theological Studies, Church History, Apologetics, Christian Education and Christian Counseling.

Graduates of Master of Theology are able to serve the Christian community as competent Bible expositors who are qualified to serve God effectively as pastors, missionaries, or leaders in other areas of vocational Christian ministry.

**Prerequisites**

- Possess a Bachelor of Religious Studies degree or its equivalent from an approved seminary with accumulative grade point average of 3.0 or above.

**Degree Requirements**

- Successfully complete a minimum of 48 semester credits of coursework with a minimum cumulative grade point average of 3.0 on a 4.0 scale;
- Successfully complete 6 semester credits of Biblical Studies (OLTS and NWTs) courses;
- Successfully complete 18 semester credits of Biblical Theology courses;
- Successfully complete 6 semester credits of Church History courses;
- Successfully complete 6 semester credits of Language courses;
- Successfully complete 6 semester credits of Electives;
- Successfully complete 6 semesters of the Thesis project; and
- Successfully complete the degree requirements within the time limit.

**Time Limit**

The Master of Theology program must be completed within 2 years from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

## **Doctor of Ministry** **36 semester credits**

The Doctor of Ministry is an advanced professional degree that focuses upon primary professional training and upon subsequent on-the-job learning. It is intended to help the candidate shape his or her own ministry specialty. The ministry specialty is an area of professional concern in which increased competence is desired — defined and articulated by the candidate, emerging from his or her day-to-day practice of ministry, eventually deepened by systematic study and reflection, and finally, analyzed in a carefully executed research project. In the development of the ministry specialty and its subsequent study, the minister's community and context of ministry are taken seriously.

Because the Doctor of Ministry is an advanced professional degree in ministry, it is for clergy and Christian workers who wish to continue their professional education.

The Doctor of Ministry degree focuses on two types of knowledge. One is the articulation of a ministry specialty which integrates one or more disciplines of theological study with the Doctor of Ministry student's ministerial activity. For example, a ministry specialty may relate biblical studies and liturgics to preaching or systematic theology to pastoral counseling, church history and the arts to educational ministry, or Christian ethics to advocacy for social justice.

The second type of knowledge is the development of skills of continuing professional education, i.e., learning how to learn more from the practice of ministry and reflection upon that practice. The four skills of continuing professional education are:

1. Identifying issues of ministry for study;
2. Selecting learning resources appropriate to the issues;
3. Translating what has been learned through study into professional practice; and
4. Forming the investigation process into a document that will be useful in ministry.

The first two skills are given special attention during the admission and coursework phases of the program; the last two skills surface in order as the program proceeds, each of them is latent at every point. It is the management of these skills which reveal the minister's ability to learn from the job in ways that will enhance professional practice. Finally, the context within which ministry and learning take place is an important part of the Doctor of Ministry program, including the local community within which the student works, as well as, the wider society and global community of mankind.

This program highlights the multi-cultural character of this larger context and seeks to help the student consider and understand the implications of a context for the practice of ministry.

### **Prerequisites**

- Possess a Master of Divinity degree from an approved seminary with accumulative grade point average of 3.0 or above.  
LANG 101, 102, 103, and 104

### **Degree Requirements**

- Successfully complete a minimum of 36 semester credits of coursework determined by the student and the student's Doctoral Committee from the Doctor of Ministry course list

and any other coursework prescribed by the student's Doctoral Committee with a minimum cumulative grade point average of 3.0 on a 4.0 scale.

- Successfully complete the Integrative Review;
- Successfully complete 3 semester credits of Christian Counseling courses;
- Successfully complete 3 semester credits of Christian Psychology courses;
- Successfully complete 3 semester credits of Christian Education courses;
- Successfully complete 15 semester credits of Ministry courses;
- Successfully complete 3 semester credits of Missionary
- Successfully complete 3 semester credits of Elective courses;
- Successfully complete 6 semester credits of the Dissertation/Research project; and
- Successfully complete the degree requirements within the time limit.

### **Time Limit**

The Doctor of Ministry program must be completed within 2 years from the time the student commenced the first course, as a regular student. This time limit, at the option of the university, may be extended due to special extenuating circumstances

## **Doctor of Theology 60 semester credits**

The Doctor of Theology degree is an advanced academic degree intended to prepare students for professional careers in teaching, writing, and scholarship in academics (colleges, universities or seminaries), in publishing, religious organizations, social service organizations, or foundations.

The Doctor of Theology program emphasizes theological studies in the context of “secular” university research disciplines and is characterized by a series of careful balances. Students are given considerable latitude to design their programs to meet specific needs and interests. This freedom is exercised under the guidance of the student's Doctor of Theology doctoral committee, who establish examination and dissertation protocols which form the structure of the student's program.

The Doctor of Theology program's freedom and flexibility encourages students to work on fresh issues and with emerging methodologies.

The School of Theology's standard of scholarship represents a balance of committed study of the theological disciplines and perspectives. The Doctor of Theology program students study Christian traditions either from within (as a member) or with a deep respect for the beliefs and practices of the tradition. The Doctor of Theology program brings to bear critical perspectives (both internal and external) so that the scholastic conclusions will be thoughtful and articulate; the scholar will have considered and addressed issues in such a way as to strengthen the distinctive position and conclusions that he/she wishes to present to the world.

### **Prerequisites**

- LANG 101, 102, 103, and 104

## **Degree Requirements**

Successfully complete a minimum of 60 semester credits of coursework determined by the student and the student's Doctoral Committee from the Doctor of Theology course list and any other coursework prescribed by the student's Doctoral Committee with a minimum cumulative grade point average of 3.0 on a 4.0 scale.

- Successfully complete the Integrative Review;
- Successfully complete 12 semester credits of Biblical Studies (OLTS and NWTs) courses;
- Successfully complete 30 semester credits of Biblical Theology courses;
- Successfully complete 6 semester credits of Church History courses;
- Successfully complete 6 semester credits of Elective courses;
- Successfully complete 6 semester credits of the Dissertation/Research Project; and
- Successfully complete the degree requirements within the time limit.

## **Time Limit**

The Doctor of Theology program must be completed within 3 years from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

## Bachelor of Religious Studies Requirements

### General Education Courses

Select 45 semester credits of courses from the following General Education Courses.

Course Number	Course Title	Credits
CHHS 101	Christianity and Civilization I	3
CHHS 201	Survey of Church History	3
CHMU 101	Appreciating Music As Art Form and Worship	3
CHPS 101	Introduction to Psychology	3
ENGL 101	English Composition	3
LANG 101	Introduction to Biblical Greek I	3
LANG 102	Introduction to Biblical Greek II	3
LANG 103	Beginning Biblical Hebrew I	3
LANG 104	Beginning Biblical Hebrew II	3
MISG 101	Survey of Religions	3
MISG 201	Introduction to Evangelism	3
MISG 202	Introduction to World Missions	3
PHIL 101	Introduction to Christian Ethics	3
PHIL 201	Classic Christian Philosophers	3
PHIL 202	Dealing With the Problem of Evil	3
RSWT 201	Research and Technical Writing in Ministry	3
SCIE 101	Introduction to Computers	3
SCIE 102	Advanced Computers	3
SCIE 201	Scientific Theories of Origins	3

### Common Core Courses

30 semester credits required for Bachelor of Religious Studies students.

Course Number	Course Title	Credits
BBST 105	Introduction to the Old Testament	3
BBST 106	Introduction to the New Testament	3
BBST 202	Interpretation of the Bible	3
BBTH 101	Survey of the Doctrine of the Bible	3
BBTH 201	Survey of the Doctrine Of God	3
BBTH 203	Introduction to the Doctrine of Christ	3
BBTH 204	Survey of the Doctrine of the Holy Spirit	3
BBTH 205	Survey of the Doctrine of Redemption	3
MIST 101	Worship in the Church: An Introduction	3
MIST 201	Foundation of Preaching	3

## Concentration Courses

### Biblical Studies

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
BBST 101	Old Testament Survey I	3
BBST 102	Old Testament Survey II	3
BBST 103	New Testament Survey I	3
BBST 104	New Testament Survey II	3
BBST 201	The Background of the Bible	3
BBST 203	<b>The Life of Christ</b>	3
BBST 401	Seminar: Biblical Studies	3
OLST 316	The Book of Genesis	3
OLST 317	Introduction to Wisdom Literature	3
NWTS 302	Survey of the Gospel of Luke	3
NWTS 304	Survey of the Gospel of Matthew	3
NWTS 306	Survey of the Life and Letters of Paul	3
NWTS 308	Engaging the Book of Revelation	3
NWTS 310	Introduction to the Book of Romans	3
NWTS 320	The Parables of Jesus	3
NWTS 332	Expositions of First Corinthians	3
NWTS 334	The Book of Acts: An Introduction	3
NWTS 336	Introduction to the Gospel of John	3
NWTS 402	Synoptic Gospels: A Closer Look	3

### Biblical Theology

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
BBTH 202	Survey of the Doctrine of Man	3
BBTH 206	Survey of the Doctrine of the Church	3
BBTH 207	Survey of the Doctrine of the Future	3
BBTH 301	Basic Theology of Ministry	3
BBTH 303	Introduction to Old Testament Theology	3
BBTH 304	Introduction to New Testament Theology	3
BBTH 401	Contemporary Theology	3
BBTH 404	Seminar: Biblical Theology	3
OLST 316	The Book of Genesis	3
OLST 317	Introduction to Wisdom Literature	3
NWTS 302	Survey of the Gospel of Luke	3
NWTS 304	Survey of the Gospel of Matthew	3
NWTS 306	Survey of the Life and Letters of Paul	3
NWTS 308	Engaging the Book of Revelation	3
NWTS 310	Introduction to the Book of Romans	3
NWTS 320	The Parables of Jesus	3
NWTS 332	Expositions of First Corinthians	3
NWTS 334	The Book of Acts: An Introduction	3

NWTS 336	Introduction to the Gospel of John	3
NWTS 412	Synoptic Gospels: A Closer Look	3

### Christian Counseling

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
CHCN 110	Introduction to Christian Counseling	3
CHCN 115	Essential Qualities of a Christian Counselor	3
CHCN 245	Marriage and Family Counseling	3
CHCN 311	Counseling Theory and Techniques	3
CHCN 320	Counseling Children and Adolescents	3
CHCN 340	Crisis Counseling	3
CHCN 420	Advanced Skills & Qualities for the Christian Counselor	3
CHCN 412	Seminar: Christian Counseling	3
CHPS 102	Psychology of Religion	3
CHPS 201	Human Temperament and Nature	3
CHPS 202	Abnormal Psychology	3
CHPS 203	Marriage and Psychology	3
CHPS 331	Multicultural Psychology	3
CHPS 332	Children's & Adolescent's Psychology	3
CHPS 333	Developmental Psychology	3
CHPS 411	History & Systems of Psychology	3

### Christian Education

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
BBTH 202	Survey of the Doctrine of Man	3
BBTH 206	Survey of the Doctrine of the Church	3
BBTH 207	Survey of the Doctrine of the Future	3
BBTH 301	Basic Theology of Ministry	3
CHED 101	Introduction to Christian Education	3
CHED 201	Sunday School Ministry	3
CHED 202	Discipleship Theology	3
CHED 203	History of Christian Education	3
CHED 205	Introduction to Small Group Dynamics	3
CHED 301	Principles of Leadership	3
CHED 302	Programming for Successful Adult Education	3
CHED 303	Introduction to Principles of Teaching	3
CHED 304	Strategies for Effective Teaching	3
CHED 401	Cross-Cultural Communication	3
CHED 402	Developing Christian Education for the Local Church	3
CHED 404	Seminar: Christian Education	3
MIST 212	Foundations of Youth Ministry	3
MIST 233	Family and Church Ministry	3

MIST 321	Leadership of the Youth Minister	3
MIST 342	Women in Scripture and Church History	3
MIST 403	Fostering Disciples	3

### Christian Psychology

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
CHPS 102	Psychology of Religion	3
CHPS 201	Human Temperament and Nature	3
CHPS 202	Abnormal Psychology	3
CHPS 203	Marriage and Psychology	3
CHPS 331	Multicultural Psychology	3
CHPS 332	Children's & Adolescent's Psychology	3
CHPS 333	Developmental Psychology	3
CHPS 411	History & Systems of Psychology	3
CHPS 412	Seminar: Christian Psychology	3
CHCN 110	Introduction to Christian Counseling	3
CHCN 115	Essential Qualities of a Christian Counselor	3
CHCN 245	Marriage and Family Counseling	3
CHCN 311	Counseling Theory and Techniques	3
CHCN 320	Counseling Children and Adolescents	3
CHCN 340	Crisis Counseling	3
CHCN 420	Advanced Skills & Qualities for the Christian Counselor	3

### Ministry

Select 36 semester credits of courses from the following list of courses.

Course Number	Course Title	Credits
BBTH 202	Survey of the Doctrine of Man	3
BBTH 206	Survey of the Doctrine of the Church	3
BBTH 207	Survey of the Doctrine of the Future	3
BBTH 301	Basic Theology of Ministry	3
CHED 201	Sunday School Ministry	3
CHED 202	Discipleship Theology	3
CHED 205	Introduction to Small Group Dynamics	3
CHED 301	Principles of Leadership	3
CHED 302	Programming for Successful Adult Education	3
MISG 201	Introduction to Evangelism	3
MISG 202	Introduction to World Missions	3
MISG 303	Perspectives in Global Missions and Evangelism	3
MIST 211	Fundamentals of Church Growth	3
MIST 212	Foundations of Youth Ministry	3
MIST 233	Family and Church Ministry	3
MIST 321	Leadership of the Youth Minister	3
MIST 341	Christian Women and Leadership	3



MIST 342	Women in Scripture and Church History	3
MIST 403	Fostering Disciples	3
MIST 441	Women's Ministry in the Local Church	3
MIST 404	Seminar: Ministry	3

### Unrestricted Electives

In consultation with his/her advisor, the Bachelor of Religious Studies degree student will choose a minimum of 15 semester credits of electives from any of the courses listed in the Bachelor of Religious Studies course list.

## Bachelor of Religious Studies: Course Descriptions SCHOOL OF THEOLOGY: UNDERGRADUATE COURSES

### **BIBLICAL STUDIES (BBST)**

#### **BBST 101 Old Testament Survey I (3 semester credits)**

A broad survey of Genesis through Song of Solomon including overall themes, divisions, main problems and spiritual principles of these books in relation to their background and Christianity today.

#### **BBST 102 Old Testament Survey II (3 semester credits)**

Continuation of BBST 101.

*\*Prerequisite:* BBST 101

#### **BBST 103 New Testament Survey I (3 semester credits)**

A general overview of the New Testament including theme, major divisions, problems, and lessons from each book.

#### **BBST 104 New Testament Survey II (3 semester credits)**

Continuation of BBST 103.

*\*Prerequisite:* BBST 103

#### **BBST 105 Introduction to the Old Testament (3 semester credits)**

A summary study of the organization and content of the books with special attention given to the canon and problems of authorship, dating and authenticity.

#### **BBST 106 Introduction to the New Testament (3 semester credits)**

Study of manuscript evidence, canon, authorship, dating, organization and messages of the books.

#### **BBST 201 The Background of the Bible (3 semester credits)**

Significant events and people of the intertestamental period; life and customs of various ethnic and religious group in the first century A.D.

#### **BBST 202 Interpretation of the Bible (3 semester credits)**

This course focuses on the authority, nature, and interpretation (hermeneutics) of the Scriptures.

**BBST 203 The Life of Christ (3 semester credits)**

A study of Christ's earthly life using a harmony of the Gospels.

**BBST 401 Seminar: Biblical Studies (3 semester credits)**

Directed research in the field of Biblical Studies in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement.

*\*For senior standing students only*

**BIBLICAL THEOLOGY (BBTH)**

**BBTH 101 Survey of the Doctrine of the Bible (3 semester credits)**

To guide learners in summarization and analysis of issues, problems, and questions pertaining to the doctrine of the Bible.

**BBTH 201 Survey of the Doctrine of God (3 semester credits)**

This course surveys the biblical doctrine of the Trinity, the attributes, decree, existence and providence of God in dialogue with the Reformed tradition, the catholic creeds, and contemporary theology.

*\*Prerequisite: BBTH 101*

**BBTH 202 Survey of the Doctrine of Man (3 semester credits)**

This course explores the doctrine of the origin, nature, and original state of man; image of God; covenant of works; the fall; doctrine of sin; free agency.

*\*Prerequisite: BBTH 101*

**BBTH 203 Introduction to the Doctrine of Christ (3 semester credits)**

To guide learners in summarization and analysis of issues, problems, and questions pertaining to the doctrine of the person and work of Christ.

*\*Prerequisite: BBTH 101*

**BBTH 204 Survey of the Doctrine of the Holy Spirit (3 semester credits)**

To introduce learners to the person and work of the Holy Spirit among God's people in the Old and New Testaments, and to identify some of the key doctrinal and biblical issues related to pneumatology.

*\*Prerequisite: BBTH 101*

**BBTH 205 Survey of the Doctrine of Redemption (3 semester credits)**

This course examines Christ's accomplishment of redemption through his obedience, suffering, atoning death, resurrection, and ascension; the Holy Spirit's application of redemption through calling, the new birth, justification, adoption, and sanctification through the means of grace (Word and sacraments).

*\*Prerequisite: BBTH 101*

**BBTH 206 Survey of the Doctrine of the Church (3 semester credits)**

To guide learners in the summarization and analysis of the issues, problems, and questions pertaining to the doctrine of the church: its purposes, practices, and structure.

*\*Prerequisite: BBTH 101*

**BBTH 207 Survey of the Doctrine of the Future (3 semester credits)**

This course examines Christ's return, the last judgment, and the new heavens and earth.

*\*Prerequisite: BBTH 101*

**BBTH 301 Basic Theology of Ministry (3 semester credits)**

To introduce learners to approaches to ministry in the modern world that are theologically sound and functionally sophisticated in their principles, practices, and perspectives; also, to expose them to personal requirements for effective service, the nature and mission of the church, and the evaluation of contemporary approaches to ministry in light of biblical perspectives and contemporary realities.

*\*Prerequisite:* BBTH 101

**BBTH 303 Introduction to Old Testament Theology (3 semester credits)**

To guide learners in the summarization and analysis of the theological themes in the Old Testament.

*\*Prerequisite:* BBTH 101

**BBTH 304 Introduction to New Testament Theology (3 semester credits)**

To guide learners in the summarization and analysis of the theological themes of the New Testament.

*\*Prerequisite:* BBTH 101

**BBTH 401 Contemporary Theology (3 semester credits)**

To guide learners in the summarization and analysis of contemporary theological issues and movements.

*\*Prerequisite:* BBTH 101

**BBTH 402 Christian Theology I (3 semester credits)**

This course examines and discusses some of the major issues such as the understanding of the Holy Spirit etymologically and historically, and the person and work of Holy Spirit, and Holy Spirit and charisma. The characteristics and criteria of the church, church in historical background, foundation and purpose of the church and Kingdom of God, and debates between Reformed and Catholic Churches.

**BBTH 403 Christian Theology II (3 semester credits)**

This course examines and discusses some of the major issues such as the understanding of the Holy Spirit etymologically and historically, and the person and work of Holy Spirit, and Holy Spirit and charisma. The characteristics and criteria of the church, church in historical background, foundation and purpose of the church and Kingdom of God, and debates between Reformed and Catholic Churches.

**BBTH 404 Seminar: Biblical Theology (3 semester credits)**

Directed research in the field of Biblical Theology in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement.

*\*For senior standing students only*

**BBTH 405 Systematic Theology I (Introduction to the CREDO)**

Systematic theology attempts to articulate in a coherent way the church's claims regarding the truth of the Gospel of Jesus Christ. We will examine the contexts, tasks, sources and norms of theology. We will also engage classic and contemporary teachings about the Triune God and the wondrous creation of a glorious Creator.

**CHRISTIAN COUNSELING (CHCN)****CHCN 110 Introduction to Christian Counseling (3 semester credits)**

An introduction to the principles of Christian counseling. Students will explore the role of the

counselor in Christian counseling, the place of counseling in the ministry of the church, and how Christian counseling relates to and differs from the common secular models.

*\*Prerequisite:* CHPS 101

**CHCN 115 Essential Qualities of a Christian Counselor (3 semester credits)**

A study of character qualities of a Christian counselor. Students identify their strengths and weaknesses as counselors through self examination and explore ways to grow in their personal walk with Christ as a Christian counselor.

*\*Prerequisite:* CHCN 110

**CHCN 245 Marriage and Family Counseling (3 semester credits)**

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and step-families.

*\*Prerequisite:* CHCN 115

**CHCN 311 Counseling Theory and Techniques (3 semester credits)**

This course studies different theories and techniques in counseling which will be evaluated in the context of Christian framework.

*\*Prerequisite:* CHCN 115

**CHCN 320 Counseling Children and Adolescents (3 semester credits)**

This course explores emotional, cognitive, physical and social developments and the tasks in children and adolescent phase and biblical understanding of their issues with preventive educational approaches and parenting model will be presented.

*\*Prerequisite:* CHCN 115

**CHCN 340 Crisis Counseling (3 semester credits)**

This course is designed to examine the dynamics of crisis situations and the biblical principles and procedures for intervening them. The emphasis will be on the application of biblical principles to crisis situations. Legal and ethical issues will be emphasized.

*\*Prerequisite:* CHCN 115

**CHCN 420 Advanced Skills & Qualities for the Christian Counselor (3 semester credits)**

The course defines the important qualities of a Spirit-filled Christian counselor. Integration of personal faith and psychology is emphasized. The course offers advanced counseling skills in both individual and marriage and family counseling models.

*\*Prerequisite:* CHCN 311

**CHCN 412 Seminar: Christian Counseling (3 semester credits)**

Directed research in the field of Christian Counseling in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement.

*\*For senior standing students only*

**CHRISTIAN EDUCATION (CHED)**

**CHED 101 Introduction to Christian Education (3 semester credits)**

Brief history and importance of Christian education in the local Church; organization of the Church's educational program, planning and development; leadership recruitment and training; staff relationship.

**CHED 201 Sunday School Ministry (3 semester credits)**

Analysis of curriculum and related materials of the major publishing houses as to doctrinal positions and practical usefulness in the church's educational program.

**CHED 202 Discipleship Theology (3 semester credits)**

The nature, method and uses of Christian apologetics; a biblical response to some attacks on Christian faith.

**CHED 203 History of Christian Education (3 semester credits)**

Brief history and importance of Christian education in the local church; organization of the church's educational program; planning and development; leadership recruitment and training; staff relationship.

*\*Prerequisite:* CHED 101

**CHED 205 Introduction to Small Group Dynamics (3 semester credits)**

To introduce learners to various aspects of small group dynamics, including group development, effective verbal and non-verbal communication principles, effective listening concepts, gender roles and responsibilities, and problem solving and decision making; learners will also focus on the development of qualities and skills necessary for facilitating effective small groups within a church setting.

*\*Prerequisite:* CHED 101

**CHED 301 Principles of Leadership (3 semester credits)**

Investigation into leadership theory and practice leading to the development of a bibliocentric philosophy of leadership; practice of basic leadership skills; and study of application of concepts in the Church and Para church agencies.

*\*Prerequisite:* CHED 101

**CHED 302 Programming for Successful Adult Education (3 semester credits)**

A study of adult needs; practical methods to involve them in Sunday school and other related programs.

*\*Prerequisite:* CHED 101

**CHED 303 Introduction to Principles of Teaching (3 semester credits)**

Preparations and presentation of various styles of lessons, such as: visual aids, drama, puppets, news report, pantomime, quizzes, puzzles, and games.

*\*Prerequisite:* CHED 101 and CHED 205

**CHED 304 Strategies for Effective Teaching (3 semester credits)**

To expose learners to a general knowledge of effective teaching strategies and to introduce them to the essential communication skills needed for effective teaching in different classroom settings.

*\*Prerequisite:* CHED 101 and CHED 205

**CHED 401 Cross-Cultural Communcation (3 semester credits)**

To lead learners to discover their uniqueness in their given role and ministry by understanding biblical hermeneutical/theological foundations of mission and analyzing the issues related to various processes needed to approach, work with, and live in different cultures in order to initiate an effective ministry in said culture.

*\*Prerequisite:* CHED 101 and CHED 205

**CHED 402 Developing Christian Education for the Local Church (3 semester credits)**

To introduce learners to Christian education in the local church and the essential principles and ministries of church education.

*\*Prerequisite:* CHED 101 and CHED 205

**CHED 404 Seminar: Christian Education (3 semester credits)**

Directed research in the field of Christian Education in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement.

*\*For senior standing students only*

**CHURCH HISTORY (CHHS)****CHHS 101 Christianity and Civilization I (3 semester credits)**

A survey tracing the development of the Christian Church and civilization from ancient times to the Reformation. Factors which shaped the development of civilization will be studied, as well as how the events of biblical and Church history are to be integrated with history at large.

**CHHS 201 Survey of Church History (3 semester credits)**

To guide learners in a summarization and analysis of the history of the Christian church from the conclusion of the New Testament era to the present, focusing upon major persons, events, movements, and creedal statements.

**CHHS 301 History of the Christian Church in America (3 semester credits)**

The growth and development of the Christian church in America and the rise of denominations in this land.

**CHURCH MUSIC (CHMU)****CHMU 101 Appreciating Music as Art Form and Worship (3 semester credits)**

To acquaint learners with selected musical forms, uses, styles, and composers from history to the present day, including how music is used in Scripture and the contemporary church.

**ENGLISH (ENGL)****ENGL 101 English Composition (3 semester credits)**

To review English grammar, basic writing skills, and to explore the use of written language to communicate ideas effectively.

**LANGUAGE (LANG)****LANG 101 Introduction to Biblical Greek I (3 semester credits)**

To introduce learners to the vocabulary and grammar of Biblical Greek; to learn the complete grammar of Biblical Greek and acquire a substantial vocabulary by studying the Greek New Testament.

**LANG 102 Introduction to Biblical Greek II (3 semester credits)**

To introduce learners to the vocabulary and grammar of Biblical Greek; to learn the complete grammar of Biblical Greek and acquire a substantial vocabulary by studying the Greek New Testament and translating passages from the Greek New Testament with the aid of a lexicon.

*\*Prerequisite:* LG 101

**LANG 103 Beginning Biblical Hebrew I (3 semester credits)**

To introduce learners to the morphology, vocabulary, and grammar of Biblical Hebrew; to learn the complete grammar of Biblical Hebrew and acquire a substantial vocabulary by studying the Hebrew Bible.

**LANG 104 Beginning Biblical Hebrew II (3 semester credits)**

To introduces learners to the morphology, vocabulary, and grammar of Biblical Hebrew; to learn the complete grammar of Biblical Hebrew and acquire a substantial vocabulary by studying the Hebrew Bible and translating passages from the Hebrew Bible with the aid of a lexicon.

\* *Prerequisite:* LANG 103

**MINISTRY (MIST)**

**MIST 101 Worship in the Church: An Introduction (3 semester credits)**

To expose learners to a foundational study of congregational worship with particular emphasis on congregational song.

**MIST 201 Foundation of Preaching (3 semester credits)**

A study of the techniques and fundamentals of sermon construction and persuasive delivery of expository sermons.

**MIST 211 Fundamentals of Church Growth (3 semester credits)**

To introduce and challenge learners in a time of rapid and turbulent paradigm change to investigate a variety of insights, principles, practices, structures, and outreach related to the concept of church growth in a postmodern community.

**MIST 212 Foundations of Youth Ministry (3 semester credits)**

To explore and analyze essential concepts, issues, principles, and practices of youth ministry in the church.

**MIST 233 Family and Church Ministry (3 semester credits)**

To review and reflect on developmental needs of children and adults as well as a holistic approach of youth ministry by the youth minister to inform a perspective of youth ministry that is family focused and oriented.

**MIST 321 Leadership of the Youth Minister (3 semester credits)**

To consider essential leadership principles and practices of youth ministry, ethical issues pertaining to the position of youth minister as well as necessary management practices of youth ministry.

**MIST 341 Christian Women and Leadership (3 semester credits)**

To provide learners with an introductory study in which the characteristics of Christian leadership are presented as they relate to women, with an emphasis on how learners can develop these characteristics in their personal life.

**MIST 342 Women in Scripture and Church History (3 semester credits)**

To introduce learners to women in Scripture and church history and to enable learners to apply knowledge and understanding to their own lives and contemporary ministry.

**MIST 403 Fostering Disciples (3 semester credits)**

To introduce pastoral learners to the concepts and criteria for evangelism and discipleship that will enable them to foster lasting evangelistic zeal in their churches. Learners will learn how to use their preaching and teaching to equip their people to participate in the work of making disciples with the objective that evangelism becomes the normal, on-going, year-round activity of their churches. Learners will read and listen to material that will enable them to identify and describe both true and false forces of evangelism, and recognize and discuss the basic characteristics of a discipler.

**MIST 441 Women's Ministry in the Local Church (3 semester credits)**

To equip learners with the knowledge and understanding of how to organize and manage a women's ministry program in the local church in order to promote the spiritual development of women. Prerequisite: WS 300

**MIST 404 Seminar: Ministry (3 semester credits)**

Directed research in the field of Ministry in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement.

*\*For senior standing students only*

**MISSIONARY (MISG)****MISG 101 Survey of Religions (3 semester credits)**

Study of the arguments for and against the rationality of religious beliefs and a religious worldview. It also has interest in the analysis of religious language and the clarification of the relation between religious and other sorts of explanations.

**MISG 201 Introduction to Evangelism (3 semester credits)**

The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping other to share their faith.

**MISG 202 Introduction to World Missions (3 semester credits)**

The nature of Man and his culture with special emphasis on the principles, history, and methodology of world-wide missions.

*\*Prerequisite: MISG 101*

**MISG 303 Perspectives in Global Missions and Evangelism (3 semester credits)**

To introduce learners to Global Mission by identifying and describing the essential principles of Global Mission in order to acquire knowledge on biblical, historical, theological, cultural, and practical issues in evangelism from a global perspective.

*\*Prerequisite: MISG 101*

**NEW TESTAMENT (NWTS)****NWTS 302 Survey of the Gospel of Luke (3 semester credits)**

To enable learners to identify the features that set the Gospel of Luke apart from the other Gospels; to introduce learners to the content, themes, and purposes of the Gospel of Luke and introduce and evaluate various reading models to key-texts of *Luke*.

*\*Prerequisite: BBST 103 and 104*



**NWTS 304 Survey of the Gospel of Matthew (3 semester credits)**

To introduce learners to the Gospel of Matthew so that learners can identify and articulate historical, literary and theological key-texts and -topics of Matthew and facilitate the use of Matthew in ministry.

*\*Prerequisite:* BBST 103 and 104

**NWTS 306 Survey of the Life and Letters of Paul (3 semester credits)**

To expose learners to the details of Paul's life and letters; to enable learners to interpret matters of Pauline letters within an ancient Mediterranean context; to critically evaluate competing views on key issues regarding Paul's life and theology.

*\*Prerequisite:* BBST 103 and 104

**NWTS 308 Engaging the Book of Revelation (3 semester credits)**

To present and expose learners to the study of Revelation as a whole; to enable them to recognize and interpret themes in the book; to provide them with the opportunity to evaluate the literary features and argument of the book; and to encourage them to apply the knowledge they gain from their study to their lives and ministries.

*\*Prerequisite:* BBST 103 and 104

**NWTS 310 Introduction to the Book of Romans (3 semester credits)**

To introduce learners to the study of the background, content, and structure of the book of Romans; to enable learners to understand paradigms of interpretation in past and current scholarship and encourage learners to apply the knowledge attained in the context of current ministry.

*\*Prerequisite:* BBST 103 and 104

**NWTS 320 The Parables of Jesus (3 semester credits)**

To enable learners in understanding and analyzing the parables of Jesus in their particular literary form and historical and theological context.

*\*Prerequisite:* BBST 103 and 104

**NWTS 332 Expositions of First Corinthians (3 semester credits)**

To integrate single texts into the argument of the letter as a whole; to analyze specific issues addressed in 1 Corinthians such as Paul's exhortation on divorce and speaking in tongues; to understand the letter as contextualized preaching for a metropolitan audience in the first century.

*\*Prerequisite:* BBST 103 and 104

**NWTS 334 The Book of Acts: An Introduction (3 semester credits)**

To enable learners to understand the book of Acts as a sequel to the Gospel of Luke; to analyze Acts' purpose, structure, and background; to interpret key texts in Acts and distinguish between different interpretations.

*\*Prerequisite:* BBST 103 and 104

**NWTS 336 Introduction to the Gospel of John (3 semester credits)**

To introduce learners to the contents of the Gospel of John; to explore Johannine scholarship and the Gospel's structure, themes, purposes, and symbolism – and thereby discover why this Gospel stands for centuries at the heart of Christian theology.

*\*Prerequisite:* BBST 103 and 104

### **NWTS 412 Synoptic Gospels: A Closer Look (3 semester credits)**

To understand the synoptic agreements and disagreements between the first three gospels, and analyze the basics of various answers offered for their historical origin, including the contribution of ancient techniques for oral transmission.

*\*Prerequisite:* BBST 103 and 104

### **OLD TESTAMENT (OLTS)**

#### **OLTS 316 The Book of Genesis (3 semester credits)**

To encourage learners to develop an overview of the content of Genesis, to explore options for understanding the creation account in Genesis, to understand how Genesis addresses the big questions of life, to understanding Genesis from a uniquely Christian perspective, and to explore

a method for teaching Genesis in a Bible Study or ministry setting.

*\*Prerequisite:* BBST 101 and 102

#### **OLTS 317 Introduction to Wisdom Literature (3 semester credits)**

To expose learners to the study of biblical wisdom with particular focus on Ecclesiastes, Proverbs and Job; to enable learners to recognize and interpret essential vocabulary and themes, to determine essential characteristics of biblical wisdom, and to apply that knowledge in the learners' ministry.

*\*Prerequisite:* BBST 101 and 102

### **PHILOSOPHY (PHIL)**

#### **PHIL 101 Introduction to Christian Ethics (3 semester credits)**

Structure and content of Christian ethics; goal, motive, and norm of the Christian life; analysis of technical issues of authority, life, sexuality, property and truthfulness.

#### **PHIL 201 Classic Christian Philosophers (3 semester credits)**

To become familiar with several contemporary Christian philosophers, to appreciate their contribution to the cause of Christ in academia, and to comprehend some of the impact these Christian authors have had to further the truth of Christianity.

#### **PHIL 202 Dealing With the Problem of Evil (3 semester credits)**

To introduce and explain the various options in Christian understandings of the problem of evil and to offer some suggestions for dealing with the problem so that learners will be better equipped to defend the coherence of Christian theism as a viable and tenable worldview against the skeptic's objection to theism based on evil in the world.

### **RESEARCH & WRITING (RSWT)**

#### **RSWT 201 Research and Technical Writing in Ministry (3 semester credits)**

To introduce learners to college level research writing. Areas of emphasis are critical reading, an informed response to such reading, and the effective use of research techniques that enable students to write well-reasoned, appropriately documented research papers.

## **SCIENCE (SCIE)**

### **SCIE 101 Introduction to Computers (3 semester credits)**

With the increasing need and dependence upon computers today, this course is designed to help equip students for their effective use. It covers the basics of computers, including the practical skills of running application programs.

### **SCIE 102 Advanced Computers (3 semester credits)**

An introduction to Microsoft Excel, the tool to manage and analyze business data; Power point, the tool that creates attention through computer slide presentations; and Access and Excel, the tools of database management.

### **SCIE 201 Scientific Theories of Origins (3 semester credits)**

A survey of basic scientific theories of the world's and man's origins, their crucial evidences, and background material in biology, physics, chemistry, geology, and astronomy. This course includes a study of the evidence for a biblical view of the world's and man's or

## **Course Descriptions**

### **SCHOOL OF THEOLOGY: GRADUATE COURSES**

#### **BIBLICAL STUDIES (BBST)**

##### **BBST 103 New Testament Survey I (3 semester credits)**

A general overview of the New Testament including theme, major divisions, problems, and lessons from each book.

#### **BIBLICAL THEOLOGY (BBTH)**

##### **BBTH 101 Survey of the Doctrine of the Bible (3 semester credits)**

To guide learners in summarization and analysis of issues, problems, and questions pertaining to the doctrine of the Bible.

##### **BBTH 201 Survey of the Doctrine of God (3 semester credits)**

This course surveys the biblical doctrine of the Trinity, the attributes, decree, existence and providence of God in dialogue with the Reformed tradition, the catholic creeds, and contemporary theology.

*\*Prerequisite:* BBTH 101

##### **BBTH 202 Survey of the Doctrine of Man (3 semester credits)**

This course explores the doctrine of the origin, nature, and original state of man; image of God; covenant of works; the fall; doctrine of sin; free agency.

*\*Prerequisite:* BBTH 101

##### **BBTH 203 Introduction to the Doctrine of Christ (3 semester credits)**

To guide learners in summarization and analysis of issues, problems, and questions pertaining to the doctrine of the person and work of Christ.

*\*Prerequisite:* BBTH 101

##### **BBTH 204 Survey of the Doctrine of the Holy Spirit (3 semester credits)**

To introduce learners to the person and work of the Holy Spirit among God's people in the Old and New Testaments, and to identify some of the key doctrinal and biblical issues related to pneumatology.

*\*Prerequisite:* BBTH 101

##### **BBTH 205 Survey of the Doctrine of Redemption (3 semester credits)**

This course examines Christ's accomplishment of redemption through his obedience, suffering, atoning death, resurrection, and ascension; the Holy Spirit's application of redemption through calling, the new birth, justification, adoption, and sanctification through the means of grace (Word and sacraments).

*\*Prerequisite:* BBTH 101

##### **BBTH 206 Survey of the Doctrine of the Church (3 semester credits)**

To guide learners in the summarization and analysis of the issues, problems, and questions pertaining to the doctrine of the church: its purposes, practices, and structure.

*\*Prerequisite:* BBTH 101

##### **BBTH 207 Survey of the Doctrine of the Future (3 semester credits)**

This course examines Christ's return, the last judgment, and the new heavens and earth.

*\*Prerequisite:* BBTH 101

**BBTH 301 Basic Theology of Ministry (3 semester credits)**

To introduce learners to approaches to ministry in the modern world that are theologically sound and functionally sophisticated in their principles, practices, and perspectives; also, to expose them to personal requirements for effective service, the nature and mission of the church, and the evaluation of contemporary approaches to ministry in light of biblical perspectives and contemporary realities.

*\*Prerequisite:* BBTH 101

**BBTH 303 Introduction to Old Testament Theology (3 semester credits)**

To guide learners in the summarization and analysis of the theological themes in the Old Testament.

*\*Prerequisite:* BBTH 101

**BBTH 304 Introduction to New Testament Theology (3 semester credits)**

To guide learners in the summarization and analysis of the theological themes of the New Testament.

*\*Prerequisite:* BBTH 101

**BBTH 401 Contemporary Theology (3 semester credits)**

To guide learners in the summarization and analysis of contemporary theological issues and movements.

*\*Prerequisite:* BBTH 101

**BBTH 402 Introduction to Biblical Greek (3 semester credits)**

This course introduces Biblical Greek in the New Testament. The student will learn the essentials of grammar and basic vocabulary and be equipped to translate, interpret, and use Greek in their biblical studies. The student will solidify his or her understanding of the basic morphology, grammar, vocabulary, and syntax of the Greek New Testament

**BBTH 403 Christian Theology (3 semester credits)**

This course examines and discusses some of the major issues such as the understanding of the Holy Spirit etymologically and historically, and the person and work of Holy Spirit, and Holy Spirit and charisma. The characteristics and criteria of the church, church in historical background, foundation and purpose of the church and Kingdom of God, and debates between Reformed and Catholic Churches.

**BBTH 405 Systematic Theology I (Introduction to the CREDO)**

Systematic theology attempts to articulate in a coherent way the church's claims regarding the truth of the Gospel of Jesus Christ. We will examine the contexts, tasks, sources and norms of theology. We will also engage classic and contemporary teachings about the Triune God and the wondrous creation of a glorious Creator.

**BBTH 406 Systematic Theology II**

Study of the theological dimensions of human life, examining the Christian notions of sin and salvation, and some variants and alternatives to these and other religious traditions; Develops a contemporary Christology

**BBTH 501 Introduction to Historical Theology (3 semester credits)**

An introduction to the methods, skills, and questions of Historical Theology. The course considers major trends in the study of history as well as how to relate historical analysis to theological analysis.

**BBTH 503 The Christian Mind (3 semester credits)**

Summary of the biblical world and life view; the Word of God, revelation, and inspiration; “knowing” and “thinking” as responses to God’s Word; the radical difference between Christian and non-Christian thinking; nature and methods of theology and apologetics; procedures for dealing with difficulties in the Christian faith.

**BBTH505- Christian Ethics (3 semester credits)**

This course includes learning the use and application of Christian Ethics from case examples in real life. Students participation in class discussions, and delivering formal and informal presentations on ethics in given situations.

**BBTH 510 Calvin and His Institutes (3 semester credits)**

An introduction to the theology of John Calvin (1509-1564) through a detailed historical and theological analysis of his Institutes of the Christian Religion (1559).

**BBTH 516 Theology of the Sacraments (3 semester credits)**

A survey of the controversies over baptism and the Lord’s Supper from patristic to modern times.

**BBTH 530 Benefits of Salvation (3 semester credits)**

This course will explore what the benefits are to salvation according to the Bible, that are unique “benefits” from other religions and schools of thought. How does one know that they are truly “Born Again,” and reconciled to God and forgiven of all sin? Is it something one feels? When does the change take place? Can someone speed up or slow down salvation and a transformation of their soul? Is there a price to pay (so to speak)? What about power and success, is that part of the benefits of salvation? Are Christians to expect happiness in this life according to the Bible, or are we they to suffer in this lifetime to be “good” in the eyes of God? We will discuss these life issues, controversies and questions during this course.

**BBTH 532 Justification (3 semester credits)**

The biblical doctrine of justification by faith alone is explored in theological and historical contexts, focusing on the controversy that led to the Protestant Reformation. The Reformed doctrine of sola fide is analyzed and compared with the Roman Catholic view.

**BBTH 539 A Survey of Reformed Theology (3 semester credits)**

This course surveys the Reformed contributions to prolegomena (introduction to theology), theology proper (doctrine of God), theological anthropology (doctrine of man), Christology (doctrine of Christ), soteriology (doctrine of salvation), ecclesiology (doctrine of the church), and eschatology (doctrine of last things).

**BBTH 540 Christian Spirituality I : Eschatology & Spirituality**

The course will focus on the teachings of the Eschatological theology and of the spirituality for the End Times. The purpose of the course is to prepare the future Christian ministries and to live the eschatological lives according to the Christian spirituality and the Bible. The students will understand many eschatological phenomena and eschatological teachings based on the Book

of Revelation and simultaneously will learn how to apply the insights and the lessons from this course to their own lives and ministries.

### **BBTH 541 Christian Spirituality II**

A study of the biblical roots, historical grounding, theological implications and contemporary contexts of Christian spirituality and formation in light of God's action in creation. Students will appropriate an integrated and reflective praxis of spirituality for leadership in their context of ministry.

### **BBTH 565 Covenant Theology (3 semester credits)**

An introduction to Reformed federal or covenant theology. The course surveys the historical-theological development of covenant theology, the exegetical foundations and systematic-theological consequences of the biblical theology of the covenants of redemption, works, and grace.

### **BBTH 606 Medieval Theology Seminar (3 semester credits)**

An introduction to the development of doctrine in the Western church in the early, high, and late medieval periods. This course considers several theologians in their contexts. *\*Prerequisite: BBLT 501*

### **BBTH 610 The Restored Gospel and World Religions (3 semester credits)**

The goals of the course will be to impart understanding of the essential doctrines and institutions of the world's religions, stressing their founding and normative principles; to identify similarities and differences of thought and practice among the traditions; and to clarify and articulate one's own religious attitudes and orientations in the context of comparative study.

### **BBTH 615 Reformed Confessions & Catechisms (3 semester credits)**

A survey of the theology of the Belgic Confession, the Heidelberg Catechism, the Canons of Dort, and the Westminster Standards. Attention will focus on the Belgic Confession or the Westminster Confession in alternate years.

*\*Prerequisite: BBLT 501*

### **BBTH 620 The Theology of Friedrich Schleiermacher (3 semester credits)**

A introductory reading seminar on the life and thought of Friedrich Schleiermacher, the so-called "Father" of nineteenth-century Protestant liberalism. Students will engage primary source

readings from early and late periods, including the Speeches on Religion, Christmas dialogues, and the monumental Christian Faith, along with relevant secondary source scholarship.

*\*Prerequisite: BBLT 501*

### **BBTH 630 Christian Faith and Economics**

The course will study what the principles of economics teach about Christian life and how the Biblical Christian could enjoy economic freedom even today. An elementary understanding of both economics Christian traditions will be assumed. Topics covered include the Old and New Testament discussions of wealth, the Christian perspective on market versus non-market allocation of resources, Christian approaches to the environment. The course will draw from the work of scholars who have written about economics from a Christian perspective and scholars who have written about Christianity from the perspective of economic analysis.

**BBTH 637 Trinity and Incarnation in Modern Theology (3 semester credits)**

The seminar will consider carefully selected passages of Karl Barth's Church Dogmatics as well as a series of more recent and controversial articles in systematic theology. The reading material provides an opportunity to engage current discussions and debate involving the doctrines of the Trinity, Incarnation, and the divine decree of election while becoming familiar with one of the twentieth century's most important theologians.

*\*Prerequisite: BBLT 501*

**BBTH 640 Theology of Baptism (3 semester credits)**

A constructive survey of the doctrine of baptism covering a brief overview of the history of the doctrine, a biblical theology of baptism, baptism as a means of grace, sacrament, baptism proper, recipients, and its relationship to ecclesiology (esp. as it relates to accepting Roman Catholic baptisms).

**BBTH 645 Thesis I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**BBTH 646 Thesis II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**BBTH 701 Christian Leadership in the Church (3 semester credits)**

An analysis of the qualities and practices of the effective Christian leader based on principles in Scripture and related literature, with attention to devising a personal philosophy of spiritual leadership.

**BBTH 702 The Christian Life (3 semester credits)**

This course explores the nature of the study of ethics; Christianity, culture, and the distinctiveness of the Christian life; the motive and goal of the Christian life; the law of God as standard of the Christian life; exposition of the Decalogue.

**BBTH 745 Dissertation I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**BBTH 746 Dissertation II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**CHRISTIAN EDUCATION (CHED)****CHED 101 Introduction to Christian Education (3 semester credits)**

Brief history and importance of Christian education in the local Church; organization of the Church's educational program, planning and development; leadership recruitment and training; staff relationship.



**CHED 201 Sunday School Ministry (3 semester credits)**

Analysis of curriculum and related materials of the major publishing houses as to doctrinal positions and practical usefulness in the church's educational program.

**CHED 202 Discipleship Theology (3 semester credits)**

The nature, method and uses of Christian apologetics; a biblical response to some attacks on Christian faith.

**CHED 203 History of Christian Education (3 semester credits)**

Brief history and importance of Christian education in the local church; organization of the church's educational program; planning and development; leadership recruitment and training; staff relationship.

*\*Prerequisite:* CHED 101

**CHED 205 Introduction to Small Group Dynamics (3 semester credits)**

To introduce learners to various aspects of small group dynamics, including group development, effective verbal and non-verbal communication principles, effective listening concepts, gender roles and responsibilities, and problem solving and decision making; learners will also focus on the development of qualities and skills necessary for facilitating effective small groups within a church setting.

*\*Prerequisite:* CHED 101

**CHED 301 Principles of Leadership (3 semester credits)**

Investigation into leadership theory and practice leading to the development of a biblicentric philosophy of leadership; practice of basic leadership skills; and study of application of concepts in the Church and Para church agencies.

*\*Prerequisite:* CHED 101

**CHED 302 Programming for Successful Adult Education (3 semester credits)**

A study of adult needs; practical methods to involve them in Sunday school and other related programs.

*\*Prerequisite:* CHED 101

**CHED 303 Introduction to Principles of Teaching (3 semester credits)**

Preparations and presentation of various styles of lessons, such as: visual aids, drama, puppets, news report, pantomime, quizzes, puzzles, and games.

*\*Prerequisite:* CHED 101

**CHED 304 Strategies for Effective Teaching (3 semester credits)**

To expose learners to a general knowledge of effective teaching strategies and to introduce them to the essential communication skills needed for effective teaching in different classroom settings.

*\*Prerequisite:* CHED 101

**CHED 401 Cross-cultural Communication (3 semester credits)**

To lead learners to discover their uniqueness in their given role and ministry by understanding biblical hermeneutical/theological foundations of mission and analyzing the issues related to various processes needed to approach, work with, and live in different cultures in order to initiate an effective ministry in said culture.

*\*Prerequisite:* CHED 101

**CHED 402 Developing Christian Education for the Local Church (3 semester credits)**

To introduce learners to Christian education in the local church and the essential principles and ministries of church education.

*\*Prerequisite:* CHED 101

**CHED 511 Foundations of Leadership**

Investigation into leadership theory and practice leading to the development of a biblicentric philosophy of leadership; practice in basic leadership skills; study of application of concepts in the church and para church agencies.

*\*Prerequisite:* CHED 101

**CHED 512 Educational Leadership & Administration**

An analysis of leadership and administrative principles and processes as they apply to the church and parachurch agencies. Special attention to the relation of administrative functions and ministry.

*\*Prerequisite:* CHED 101

**CHED 514 Women & Men in Christian Ministry**

An investigation of the role of women and men in ministry and leadership in the light of Scripture. Also includes a discussion of issues men and women in the ministry face when working together.

*\*Prerequisite:* CHED 101

**CHED 518 Staff Development**

An in-depth look at issues surrounding the development, supervision, and support of volunteer staff as well as the dynamics of multiple-staff ministry and ways to enhance the work of ministry teams.

*\*Prerequisite:* CHED 101

**CHED 519 Leadership Coaching & Teambuilding**

A synthesis of strategic approaches to executive Christian leadership through the efficient development, supervision, and support of vocational and volunteer staff, both individually and as ministry teams.

*\*Prerequisite:* CHED 101

**CHED 521 Foundations of the Teaching-Learning Process**

Investigation into the major issues of educational psychology, including learning theory, motivation, learning styles, and instructional methodologies with direct application to classroom use. Integration of theology and psychology an emphasis.

*\*Prerequisite:* CHED 101

**CHED 523 Teaching Ministry**

Investigation into the major issues of educational psychology, including learning theory,

motivation, learning styles and instructional methodologies with direct application to classroom use. Integration of theology and psychology an emphasis. When Offered: Fall semester.

*\*Prerequisite:* CHED 101

**CHED 554 Theological & Theoretical Foundations of Human**

Nature & Development A study of the relationship between faith, intellect, personality, morality

and culture as it relates to spiritual formation and development. Provides biblical, theological, psychological and sociocultural knowledge about human nature and development for the purpose of assisting students to develop holistic ministry implications for various teaching contexts.

### **CHED 600 Educational Ministry in the Church**

Analysis of ministries of edification as they relate to the personal, congregational and administrative aspects of ministry with people of all ages. Focus is on the explanation of various methods and resources available for ministry and on the development of individual skills in communicating and leading in these ministries.

*\*Prerequisite:* CHED 101

### **CHED 612 Missionary Education**

Objectives, programming, activities and administrative methods of implementing a program of missionary education. Investigation into the auxiliary organization of the church's educational program through which missions are taught.

*\*Prerequisite:* CHED 101

### **CHED 624 Child Development & Teaching I (Birth-Age 5)**

A study of the development of the child from birth to age 5 with an emphasis on the development of effective educational approaches and teaching processes that encourage moral, cognitive, and social development, and growth in knowledge of and faith in God.

*\*Prerequisite:* CHED 101

### **CHED 626 Child Development & Teaching II (Ages 6-12)**

A study of the development of the child from ages 6-12 with an emphasis on the development of effective educational approaches and teaching processes that encourage moral, cognitive, and social development, and growth in knowledge of and faith in God.

*\*Prerequisite:* CHED 101

### **CHED 633 Christian Education Research: Study of Church in Culture**

Introduction to basic methods of Christian education research including the use of observation, interview, and program assessment with an emphasis on the development of critical thinking skills and writing. Course helps students understand church and parachurch ministries in their sociocultural settings, and enables students to make ministries more relevant and effective. Theological research is included. Students develop the ministry research project requirement as a part of this course.

*\*Prerequisite:* CHED 101

### **CHED 635 Models of Children's Ministry**

An exploration and assessment of various contemporary approaches to children's ministry, from birth to age 12. Includes practice in the development of ministry strategies involving family, community, and church resources.

*\*Prerequisite:* CHED 101

### **CHED 636 Independent Study**

In-depth investigation of a topic under the guidance of the Christian Education department using standard research procedures. Topic selection is by advisor's approval.

*\*Prerequisite:* CHED 101

**CHED 638 Current Trends in Christian Education**

Identifying and understanding those issues that are of primary concern to the field of Christian education today. Opportunity will be provided for individual and group research in areas of personal concern. The course will investigate current educational trends, alternative church education patterns and new forms of ministry.

*\*Prerequisite:* CHED 101

**CHED 645 Thesis I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**CHED 646 Thesis II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**CHED 647 Current Trends in Children's Ministry**

Examines contemporary movements and trends in children's ministry. Addresses legal, social, and administrative issues surrounding the practice of children's ministry today.

*\*Prerequisite:* CHED 101

**CHED 648 Current Trends in Youth Ministry**

Emphasis on trends and issues related to life on a contemporary junior high or high school public school campus. Includes principles for development of relationships between the youth minister and local school administrators which will enable both to function effectively. Also contains principles for blending students from public, parochial and Christian campuses into your youth group.

*\*Prerequisite:* CHED 101

**CHED 652 Models & Trends in Children's Ministries**

A broad overview of contemporary ministry to children and families. Students explore a survey of the history of religious education from biblical times to present day. Addresses the area of children's spiritual formation, the process of curriculum planning, and evaluating teaching / learning experiences. The field of children's ministries is analyzed in the context of cultural trends affecting children, families, and the church. Student develop a biblical philosophy for ministry to children and families as well as a systematic ministry development plan.

*\*Prerequisite:* CHED 101

**CHED 655 Strategic Ministry Leadership**

Comprehensive overview of the leadership needs, expectations, roles, responsibilities, and competencies required for the effective executive leadership of Christian ministries, including church and their educational ministries. Special emphasis on the effective negotiation and the execution of organization mission, vision, authority, power, change, conflict, renewal, growth, and impact.

*\*Prerequisite:* CHED 101

**CHED 661 Adolescent Culture & Development**

Finding and meeting adolescent needs, writing objectives for youth ministry, leadership of

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learning experiences and outreach experiences, disciple-building and review of available resources. Development of personal plans for ministry.

*\*Prerequisite:* CHED 101

### **CHED 663 Youth Education & Leadership**

Emphasis on the leadership role in the local church, college campuses and mission field. Development of a youth leadership program within the local church. Study of extra church organizations and parent-teen relationships and ministry emphasized.

*\*Prerequisite:* CHED 101

### **CHED 668 Youth Ministry in Contemporary Culture**

Evaluation of cultural trends and mores in relation to the Christian formation of adolescents and their families. Analysis of student life on the junior and senior high school campus and the world

at large, leading to the discovery of principles for effective ministry to students from diverse familial, cultural, and educational backgrounds.

*\*Prerequisite:* CHED 101

### **CHED 677 Family Ministry in the Local Church**

Examines organization and administration of a program of family ministry in the local church. Includes an analysis of current trends in family ministry education.

*\*Prerequisite:* CHED 101

### **CHED 678 – Adult Development & Education**

A study of issues and developmental tasks of adults. Attention to the ministry of meeting the needs and utilizing the potential of adults.

*\*Prerequisite:* CHED 101

### **CHED 679 Adult Development & Discipleship**

A study of issues and developmental tasks of adults toward Christian education. Attention to the ministry of meeting the needs and utilizing the potential of adults.

*\*Prerequisite:* CHED 101

### **CHED 690 Practicum in Ministry**

Structured field experience in a C.E. ministry field site with an approved supervisor. Focus on the assessment and development of students' spiritual gifts and personal skills. Minimum 10 hours per week field involvement.

*\*Prerequisite:* CHED 101

### **CHED 716 Ministry to Single Adults**

Investigation of single adult ministries in the context of the local church. Emphasis in the development of an effective single adult ministry. Various proven and experimental models of single adult ministries will be examined.

*\*Prerequisite:* CHED 101

### **CHED 727 Faith Development**

Analysis of current theories and models of faith development and how it is enhanced in family and congregational ministry settings. Focuses on the application of faith development theories to the practice of ministry across the life cycle.

*\*Prerequisite:* CHED 101

## **CHURCH HISTORY (CHHS)**

### **CHHS 201 Survey of Church History (3 semester credits)**

To guide learners in a summarization and analysis of the history of the Christian church from the conclusion of the New Testament era to the present, focusing upon major persons, events, movements, and creedal statements.

### **CHHS 301 History of the Christian Church in America (3 semester credits)**

The growth and development of the Christian church in America and the rise of denominations in this land.

### **CHHS 522 Reformed Spirituality (3 semester credits)**

An examination of the historical development of Reformed piety and the resources of that development for the life of the church and individual Christians today.

### **CHHS 525 The Theology of Martin Luther (3 semester credits)**

An analysis of the development and nature of the theology of Martin Luther through a study of original sources and recent Luther historiography.

*\*Prerequisite:* CHHS 201

### **CHHS 530 Reformation and the Modern Church (3 semester credits)**

The course examines the Protestant Reformation of the 16th century, against the background of the medieval church (doctrinal controversies, growth of papal power, monasticism, scholasticism, mysticism). Specifically, it addresses: the Reformation's impact on theology, worship, piety, and society; generally, the consolidation of Protestant orthodoxy, the challenge of pietism and rationalism, the evangelical revival, and contemporary trends.

*\*Prerequisite:* CHHS 201

### **CHHS 545 The History of the Dutch Reformation (3 semester credits)**

A study of the Dutch Reformation from 1520 to 1648 with particular attention to the theology and organization of the early Reformed church, church-state relations, the rise of Arminianism, and the Synod of Dort.

*\*Prerequisite:* CHHS 201

### **CHHS 601 The Ancient Church (3 semester credits)**

A study of the developing theology, ecclesiology, piety, and worship of the Christian church from the close of the apostolic age to 600 A.D. Special attention is given to primary sources.

### **CHHS 602 The Medieval Church and the Reformation (3 semester credits)**

A survey of church history from 600 A.D. to 1600 A.D. The first half of the course examines medieval developments: doctrinal controversies, the growth of papal power, monasticism, scholasticism, mysticism, and forerunners of the Reformation. The second half addresses the Reformation, examining its impact on theology, worship, and piety as well as its general effect on society.

### **CHHS 603 The Church in the Modern Age (3 semester credits)**

A study of prominent movements in the church from 1600 A.D. to the present. The course focuses on the consolidation of Protestant orthodoxy, the challenge of pietism and rationalism, the evangelical revival, the impact of revolution and liberalism, and the rise of Pentecostalism.

**CHHS 625 The History of Evangelism in the United States (3 semester credits)**

An examination of characteristic evangelical thought and practice since the revival of the eighteenth century. Special attention is given to twentieth-century developments: fundamentalism, neo-evangelicalism, and the religious right.

**CHHS 635 The History of American Presbyterianism (3 semester credits)**

A survey of Presbyterian bodies in America from colonial to modern times. Special attention is given to major personalities and theological developments that have shaped contemporary Presbyterianism.

**MISSIONARY****MISG 501 The Biblical Foundation of Missions (3 credits)**

Survey of perspectives in both the Old and New Testaments on the mission of God and the people of God touching the nations with an emphasis on the rubric of the Kingdom of God.

**MISG 502 Culture and Transformation.** This course examines issues of culture awareness, cultural blindness, and the role of the gospel in bringing about transformation in cultural settings.

**MISG 503 Culture, Human Sexuality, and Ministry (3 credits)**

Human sexuality is an aspect of social interaction that is especially volatile in the practice of cross-cultural ministry. The sexual drive and emotional needs of persons engaged in ministry relationships and the differing cultural expectations about the regulation and control of courtship, marriage, gender roles, and sexual behavior create a potentially explosive blend of interpersonal and social expectations. This course will examine the ways in which people across cultures seek to regulate sexual behavior and will provide biblical and comparative cultural perspectives on the topic. Assignments will guide students toward understanding themselves and understanding others on this topic. The course will help students begin the process of reflection on sexuality, the grace of God, and constructive social and spiritual disciplines that may lead to effective cross-cultural ministry.

**MISG 511 Anthropology (3 credits)**

Introduction to cultural anthropology with special attention to the application of an anthropological perspective to Christian mission.

**MISG 529 Intercultural Attachment: Building Relationships Across Cultures (3 credits)**

This course explores the dynamics involved when people from different cultures interact with one another, the changes they undergo and what facilitates and hinders attachment. It is designed for students with no previous psychological or neurobiological training to improve their understanding and skills in relating with people from other cultures.

**MISG 530 Language/Culture Learning and Mission (3 credits)**

Skills are developed in language/culture learning techniques and in phonetics. Lectures and

discussion focus on principles and perspectives for successful learning. Field work gives opportunity to test and refine skills.

**MISG 560 Methods of Observing and Interpreting Culture (3 credits)**

Designed to equip those working cross-culturally to discern and describe the structures of society and church. Techniques of interviewing, observing and documenting.

**MISG 561 Introduction to Research Design (3 credits)**

An introduction to research design with particular emphasis on producing a thesis/dissertation proposal. Attention will be given to each of the major components of a thesis (problem, review of the literature, methodology, findings, and conclusions).

**MISG 601 Becoming a Missional Church (3 credits)**

Introduces students to the wide range of issues and skills related to the complex interdisciplinary processes involved in creating and implementing an extensive philosophy of ministry and missional strategy for a local church from the pastor's perspective.

**MISG 602 Contextualized Discipleship for the Missional Church (3 credits)**

This course is designed to teach basic biblical principles of discipleship for missional church. The major purpose of this course is to help students evaluate various patterns of discipleship and to develop a discipleship model to fit one's own ministry context.

**MISG 603 Evangelizing Nominal Christians (3 credits)**

Examines the complex problem of nominality in the individual, the institutional church and society, and its impact on urbanization, secularization and pluralism.

**MISG 604 The Emerging Church in the Twenty-First Century (3 credits)**

Identifies key characteristics of modern and postmodern contexts, addressing the challenges each presents to the local church.

**MISG 605 Cross-Cultural Church Planting (3 credits)**

A study of the planting and development of missionary churches into self-governing, self-supporting and self-propagating indigenous churches.

**MD 606 Transformational Development (3 credits)**

This course explores the challenges of empowering the poor in a world marked by marginalization, disempowerment, abuse, and injustice. Topics to be covered include worldview issues that influence our understanding of social development; a biblical framework for transformational development; understanding poverty biblically; overview of contemporary development theory; Catholic social thinking of development; rights-based development and livelihood/food security; the development practitioner; and Christian witness through transformational development.

**MISG 611 Ministry to Street Children (3 credits)**

Students will gain a grasp of the key principles and basic tools needed to minister to street children. Students will understand the process of establishing an effective street children's ministry.

**MISG 612 Refugees, Conflicts and Humanitarian Responses (3 credits)**

This course explores the plight of refugees and internally displaced people fleeing the results of conflict and natural disasters. The changing and highly complex nature of the humanitarian world is explored, seeking to identify the role and contribution of Christian agencies and churches.



**MISG 613 Communicating the Gospel Cross culturally (3 credits)**

Principles and processes of communicating from one culture to another. Focus on the relevance of incarnation as the model for intercultural communication of the gospel.

**MISG 614 Christian Communication through Music (3 credits)**

Past, present and prospective uses of music in communicating the gospel, in Christian worship, and as a means of instruction in Christian life and belief. Focus on receptor-oriented use of music cross-culturally.

**MISG 615 Perspectives on Global Worship (3 credits)**

Leads students through an in-depth theological study of Christian worship, with reference to cross-cultural worship forms. The course focuses on the role, influence, and importance of worship in Christian witness, spiritual formation, and church growth.

**MISG 645 Thesis I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**MISG 646 Thesis II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**MISG 701 Global Evangelical Movement (3 credits)**

An exploration of the historical roots of the modern evangelical mission movement with a particular focus on the significance of the 19th and 20th centuries from a global perspective.

**MISG 702 Issues in Mission History (3 credits)**

Introduces students to historical methods and research (including mission historiography) and provides an overview of the last five hundred years of mission history – roughly 1500 to the present. The main focus will be on assessing the formation, structures, and impact of the modern missionary movement (both Roman Catholic and Protestant). Close attention will be paid to regional patterns of growth, key players and thinkers, principal mission theories and strategies, as well as the transformational role of Christian missions in the making of the present world order.

**MISG 703 Korean Mission History (3 credits)**

Traces the missionary movement of the Korean church from its inception to the present as a major force in contemporary world mission.

**MISG 704 Modern Missionary Movements (3 credits)**

This course is designed to teach the historical development of modern Christian missions. The main purpose of the course is to equip students with a proper knowledge and understanding about the development of the modern mission strategies for creative application of the historical lessons in their ministries across culture.

**MISG 711 Thinking Missiologically (3 credits)**

As with every field of study, missiology has its particular focus, literature, and methods. To engage in missiological integration requires appropriate skills to use the tools and resources available. This course introduces the student to these skills and the basic perspectives and

tools. A special feature of the course is the use made of the case study model to engage missiological investigation, reflection, and action. The School of Intercultural Studies' framework for missiological study-Word, Church, and World-will be employed. Because effective missiology is developed interactively, opportunity will be given for collaboration in learning.

### **MISG 712 Partnership in Mission (3 credits)**

This course is designed to teach partnership in mission. Partnership is becoming one of the most important issues among Christian workers and missionaries around the world. This course will help students to understand the meaning of partnership of mission and various challenges both missionaries and churches are faced with in cooperating with one another to accomplish the task of world evangelization together. This course will attempt to build models for ideal partnership based on the biblical, historical and current realities of partnership practices in the world mission arena.

### **MISG 713 Introduction to Urban Mission (3 credits)**

This course explores the history of the church's relationship to the city, the role of reflection in urban mission, the importance of narrative in evangelism, relations with the poor, and community based approaches to ministry.

### **MISG 714 Witness to the College & University Campus (3 semester credits)**

This course surveys the theology and strategies of church-based discipling ministries—both evangelism and edification—to undergraduate and graduate students; biblical and theological foundations of campus ministry; characteristics of young adults; meta-thinking, worldview, and the challenges and opportunities to deepen and express Christian faith in the higher education context. It also covers ways to enfold young adults into the local congregation.

### **MISG 715 Ministry in the Korean-American Context (3 semester credits)**

The purpose of this course is to understand the context of Korean immigrants in North America and the historical process and formation of Christianity (with emphasis on Presbyterians) in Korea, with the resulting features distinct to Korean Christianity (and Korean Presbyterianism in particular). This course will also explore various models of ministry for Korean-Americans presented in the last few decades, marked by large migration of Koreans into North America, and evaluate them in light of Reformed ecclesiology and concern for contextualization.

## **MINISTRY (MIST)**

### **MIST 501 Ministry of the Word in Worship (3 semester credits)**

This course addresses the biblical theology of pastoral ministry as the ministry of the Word of God, with a focus on preaching in the context of the church's public worship: Christ-centered preaching that relates texts to their context in the history of redemption; the preacher's growth in grace and gifts for ministry; the contribution of the pastor's understanding of his hearers to his preaching's effectiveness; and the theology of worship and leadership in worship.

### **MIST 502 Practicum: Oral Communication (3 semester credits)**

A preparatory course in public speaking in the context of Christians' ministries of instruction and encouragement to one another and their witness to the world. This course is required of all Master of Divinity students unless they obtain a waiver by presenting a 3-5 minute speech of acceptable quality.

**MIST 503 Practicum: Sermon Preparation and Delivery (3 semester credits)**

Instruction and practice in the method of sermon preparation (including prayer, biblical exegesis, structure and outlining, illustration, application) and delivery.

**MIST 504 Practicum: Preaching and Congregational Life (3 semester credits)**

Instruction in the role of preaching in the maturation and mobilization of a congregation, including: planning sermon series to address congregational needs and opportunities; evangelistic preaching; preaching in times of crisis; interaction between preaching and pastoral care; seasonal and occasional preaching; planning other elements of worship to support the ministry of the Word; and practice in preparing orders of worship and in preparing and delivering sermons that address situations that arise in the typical congregation.

**MIST 505 Preaching Theory and Methods (3 semester credits)**

Introduces the practice of preaching through lectures, discussions, readings, and preparatory exercises; and provides a grammar for talking about sermons and an elementary approach to

sermon construction. Topics include theology of preaching, technique in telling stories, writing for the ear, pastoral issues in the pulpit, use and presentation of Scripture in the sermon, and how and where to find illustrations.

**MIST 601 Pastoral Identity Retreat (3 semester credits)**

Explores the pastor as a person, with particular attention on their call to ministry, formation of pastoral identity, and the art of theological reflection. Culminates in an off-campus retreat where discernment of pastoral identity is facilitated within the context of worship and prayer.

**MIST 602 Introduction to Ministry: Forming Communities of Disciples (3 semester credits)**

Introduces students to the practices of ministry involved in forming communities of disciples, including worship, faith formation, pastoral care, evangelism, leadership and administration.

**MIST 611 Pastoral Disciplines for Counseling Ministry (3 semester credits)**

Introduces effective personal and marital counseling within the limits of pastoral ministry and explores the theologies and theories of transformation that underlie these pastoral skills. Students learn beginning counseling skills and complete a practicum/case study on a field experience packet filled out prior to class.

**MIST 612 Discipleship and Teaching in North American Culture (3 semester credits)**

Equips students for leadership in the teaching ministry of the church by providing biblical and theological foundations, examining methods for assessing ministry contexts, developing a teaching-learning strategy appropriate to the context, and providing opportunities to enhance instructional skills.

**MIST 613 Discipleship and Teaching: Evangelism and Cross-Cultural Ministry (3 semester credits)**

Introduces models of personal and congregational evangelism, models of contextual ministry, and skills necessary for cross-cultural ministry; and teaches how to write and communicate faith stories for evangelistic purposes, present the gospel individually and corporately, conduct evangelistic Bible studies, and lead a congregation to the best model(s) of outreach for its context and to church planting.

**MIST 614 Forming Worshiping Communities (3 semester credits)**

Introduces principles and practices of vital and faithful worship leadership, explores biblical and historical perspectives on worship practices highlighting those of the Reformed tradition, and gives students practice at several basic worship planning and leading skills.

**MIST 615 Planning Inter-generational Worship (3 semester credits)**

Most churches today wrestle with the issue of inter-generational worship. Is it possible? What methodology should be used? Which values should guide us? What are the risks of different approaches? Many are experimenting with very diverse approaches. In this course we'll explore the issues involved, examine different perspectives on "inter-generational," and participate collaboratively in efforts to design worship that will reach all generations. Our work will be built on the assumption that all generations are equally valuable, and all generations have their own unique needs in the formation of their faith.

**MIST 616 Modern Society and Christian Worldview**

This course is designed to help students understand our modern society through a Christian worldview based on biblical theology and teachings. We will examine social phenomenon, Theological issues, modern culture, and the up-coming AI-based future society.

**MIST 701 Baptisms, Professions of Faith, Weddings, Funerals, and Other Occasional Services (3 semester credits)**

Studies the biblical, theological, and pastoral dimensions of celebrations of baptism, marriage, funerals, and other occasional services such as ordinations, dedications, and commissionings.

**MIST 702 Advanced Skills in Worship Leadership (3 semester credits)**

Studies resources, skills, and strategies for planning and leading public worship services, with attention to congregational prayer, training lay worship leaders, and celebrations of the sacraments.

**MIST 703 Contemporary Youth Culture and Intergenerational Ministry (3 semester credits)**

Examines cultural institutions affecting youth; analyzes current understandings of family, media, school. And peer relationships among adolescents; and teaches how to plan and conduct intergenerational learning, serving, and high-adventure activities that promote responsible interaction and spiritual growth.

**MIST 704 Faith Formation for All Ages (3 semester credits)**

Explores the spiritual, moral, emotional, and social needs and development of children and adults, teaches the creative design of faith formation programs and intergenerational education, and develops skills needed to teach a wide variety of programs.

**MIST 705 Educational Leadership and Administration (3 semester credits)**

Studies the skills needed to provide educational leadership and administer educational programs, including leadership models, recruiting and training volunteers, budgeting, program planning, and implementation

**MIST 706 Prayer Ministry (3 semester credits)**

Examines the biblical, historical, and theological foundations of prayer as it relates to personal spiritual growth and congregational ministry, and evaluates contemporary understandings and practices of prayer ministry.

**MIST 707 Urban Ministry (3 semester credits)**

Exploration of urban ministry through readings, reflection, discussion, and visits to urban ministries in cities such as New York.

**MIST 711 Church Planting I (3 semester credits)**

Introduces basic principles and practices of church plantings, including issues such as getting started, support base and structures, demographics, the person of the church planter, and holistic ministry issues.

**MIST 712 Church Planting II (3 semester credits)**

Builds on the principles taught in 664 by studying organization, leadership, and related issues.

**MIST 713 Loving Your Muslim Neighbor (3 semester credits)**

Exploring further the teachings of Islam, its branches, ministry and outreach models, and contextualization issues.

**MIST 714 Ministering Cross-Culturally (3 semester credits)**

Equips students to minister effectively in cross-cultural and multi-ethnic settings, focusing on the cross-cultural minister, communication, preaching, teaching, relationships, conflict resolution, worship, and contextualization issues.

**MIST 745 Dissertation I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**MIST 746 Dissertation II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**NEW TESTAMENT (NWTS)****NWTS 302 Survey of the Gospel of Luke (3 semester credits)**

To enable learners to identify the features that set the Gospel of Luke apart from the other Gospels; to introduce learners to the content, themes, and purposes of the Gospel of Luke and introduce and evaluate various reading models to key-texts of *Luke*.

*\*Prerequisite:* BBST 103 and 104

**NWTS 304 Survey of the Gospel of Matthew (3 semester credits)**

To introduce learners to the Gospel of Matthew so that learners can identify and articulate historical, literary and theological key-texts and -topics of Matthew and facilitate the use of Matthew in ministry.

*\*Prerequisite:* BBST 103 and 104

**NWTS 306 Survey of the Life and Letters of Paul (3 semester credits)**

To expose learners to the details of Paul's life and letters; to enable learners to interpret matters of Pauline letters within an ancient Mediterranean context; to critically evaluate competing views on key issues regarding Paul's life and theology.

*\*Prerequisite:* BBST 103 and 104

**NWTS 308 Engaging the Book of Revelation (3 semester credits)**

To present and expose learners to the study of Revelation as a whole; to enable them to recognize and interpret themes in the book; to provide them with the opportunity to evaluate the literary features and argument of the book; and to encourage them to apply the knowledge they gain from their study to their lives and ministries.

*\*Prerequisite:* BBST 103 and 104

**NWTS 310 Introduction to the Book of Romans (3 semester credits)**

To introduce learners to the study of the background, content, and structure of the book of Romans; to enable learners to understand paradigms of interpretation in past and current scholarship and encourage learners to apply the knowledge attained in the context of current ministry.

*\*Prerequisite:* BBST 103 and 104

**NWTS 320 The Parables of Jesus (3 semester credits)**

To enable learners in understanding and analyzing the parables of Jesus in their particular literary form and historical and theological context.

*\*Prerequisite:* BBST 103 and 104

**NWTS 332 Expositions of First Corinthians (3 semester credits)**

To integrate single texts into the argument of the letter as a whole; to analyze specific issues addressed in 1 Corinthians such as Paul's exhortation on divorce and speaking in tongues; to understand the letter as contextualized preaching for a metropolitan audience in the first century.

*\*Prerequisite:* BBST 103 and 104

**NWTS 334 The Book of Acts: An Introduction (3 semester credits)**

To enable learners to understand the book of Acts as a sequel to the Gospel of Luke; to analyze Acts' purpose, structure, and background; to interpret key texts in Acts and distinguish between different interpretations.

*\*Prerequisite:* BBST 103 and 104

**NWTS 336 Introduction to the Gospel of John (3 semester credits)**

To introduce learners to the contents of the Gospel of John; to explore Johannine scholarship and the Gospel's structure, themes, purposes, and symbolism – and thereby discover why this Gospel stands for centuries at the heart of Christian theology.

*\*Prerequisite:* BBST 103 and 104

**NWTS 412 Synoptic Gospels: A Closer Look (3 semester credits)**

To understand the synoptic agreements and disagreements between the first three gospels, and analyze the basics of various answers offered for their historical origin, including the contribution of ancient techniques for oral transmission.

*\*Prerequisite:* BBST 103 and 104

**NWTS 414 Matthew (3 semester credits)**

Explores the richness of the message, literary art, and relevance and significance of the historical context of the Gospel of Matthew in order to challenge faith and praxis and transform faithful disciples of Jesus in today's societies.

*\*Prerequisite:* BBST 103 and 104

**NWTS 415 The Book of James (3 semester credits)**

This course examines and discusses the understanding of the book of James from the perspective of the social history and literary structure. Mainly we will comment and interpret verse by verse from the Greek text into English if needed and then we will try to apply the messages to the present situation.. In addition, the relationship of faith and work needs to be discussed and we will try to define what the real piety means in the book of James.

**NWTS 416 The Book of Mark (3 semester credits)**

Reads the Gospel of Mark as if for the first time, discovering how Mark developed controversy dialogues, parables, miracle stories, discipleship teaching, an eschatological discourse, and a passion narrative into a gospel proclamation. Interpretation of the miracle stories is highlighted.

*\*Prerequisite:* BBST 103 and 104

**NWTS 418 Luke-Acts (3 semester credits)**

Studies the structure, purpose, background material, and theology of the Gospel of Luke and

the Acts of the Apostles. Each class period concentrates on a section of the book and a particular passage within that context, providing students with a valuable approach to exegesis, interpretation, and application

*\*Prerequisite:* BBST 103 and 104

**NWTS 502 New Testament Interpretation (3 semester credits)**

This course offers a general introduction and hermeneutics including: the New Testament books as canon; historical, cultural, and religious background; the language and translation of the New Testament; textual criticism; development of expertise in the principles and practice of New Testament exegesis.

*\*Prerequisite:* BBST 103 and 104

**NWTS 512 Philippians (3 semester credits)**

Introduction to and interpretation of Paul's epistle to the church at Philippi. Issues of historical context, occasion, and purpose will be addressed prior to explorations in the interpretation of the epistle and consideration of its major theological themes, particularly in Christology and soteriology.

*\*Prerequisite:* BBST 103 and 104

**NWTS 514 Covenant in the New Testament (3 semester credits)**

This course explores the New Testament foundations of covenant theology. After a brief survey of the Old Testament teaching on the various divine covenants, the New Testament passages which deal explicitly and implicitly with covenant are examined, with special focus on the new covenant. Selected reading in classic covenant theology. Some class discussion on varieties of covenant theology found today, as well as related current issues.

*\*Prerequisite:* BBST 103 and 104

**NWTS 516 Paul Through the Centuries (3 semester credits)**

This course focuses on the biblical interpreters whose work provoked significant developments in interpreting the Epistle to the Romans. Discussions center on the history of biblical interpretation, theory and practice of interpreting Paul, and the theology of Paul.

*\*Prerequisite:* BBST 103 and 104

**NWTS 602 Gospels and Acts (3 semester credits)**

A critical survey of the history of the criticism of the Gospels; questions of special introduction; the life and ministry of Jesus; the particular theological perspective of each Gospel; survey of Jesus' teaching on the Kingdom of God; the origin and expansion of the New Testament church in the book of Acts and the theology of Luke-Acts; all leading to developing expertise in interpreting the Gospels and Acts.

*\*Prerequisite:* BBST 103 and 104

**NWTS 604 Pauline Epistles (3 semester credits)**

This course addresses questions of special introduction centering on Paul and his writings; the theology of Paul, current issues in Pauline scholarship, and particularly Paul's unique contribution to the revelation of God's redemptive plan through example exegesis of Pauline texts.

*\*Prerequisite:* BBST 103 and 104

**NWTS 606 I Corinthians (3 semester credits)**

Studies the historical context, social setting and epistolary structure of 1 Corinthians, emphasizing the major themes and issues of this letter and its message for the church today.

*\*Prerequisite:* BBST 103 and 104

**NWTS 608 I and II Thessalonians (3 semester credits)**

Studies the historical context, social setting, and epistolary structure of 1 and 2 Thessalonians, and emphasizes the major themes and issues of these letters and their message for the church today.

*\*Prerequisite:* BBST 103 and 104

**NWTS 610 Colossians (3 semester credits)**

An exegetical-theological study of this letter that explores the richness of the message and significance of the Lordship of Jesus in the historical context of the Colossians. Thus, the letter provides a vision and power to face and overcome the challenges of Empire, and also of Gnostic, legalistic and ritualistic interpretations of Christian faith, then and now.

*\*Prerequisite:* BBST 103 and 104

**NWTS 704 General Epistles and Revelation (3 semester credits)**

This course addresses questions of special introduction and exegesis of selected passages with a view to establishing the structure and distinctive themes of these books. Special attention is given to Hebrews and Revelation.

*\*Prerequisite:* BBST 103 and 104

**NWTS 706 The Sermon on the Mount (3 semester credits)**

An expositional study of the Sermon on the Mount in Matthew 5-7 dealing with the history of the interpretation of the text and the theological issues arising out of it. Emphasis is given to the practical application of the Sermon.

*\*Prerequisite:* BBST 103 and 104

**NWTS 712 Ephesians (MA core) (3 semester credits)**

Considers the significance of this letter to contemporary challenges for ministries of the church: civil religion Christian life as a continuous act of worship; ethnic and cultural diversity; unity and reconciliation; the powerful presence of the Holy Spirit for servant-leadership in marriage, family,



church, and work; and spiritual warfare. Based on the English text; no Greek required.  
Prerequisite: 730b required, 716b preferred  
*\*Prerequisite:* BBST 103 and 104

**NWTS 714 Parables (3 semester credits)**

Introduces the principles and exegetical methods for interpreting the parables of Jesus and applying their meaning, significance, and relevance to contemporary preaching and teaching.  
*\*Prerequisite:* BBST 103 and 104

**NWTS 716 Birth and Death Narratives (3 semester credits)**

Studies the passion narratives in the four Gospels for use in effective preaching and liturgy during the Lenten season, and requires an exegetical sermon or lesson plan of one of the Gospel's birth narratives to prepare for the Advent season.  
*\*Prerequisite:* BBST 103 and 104

**NWTS 718 Apocalypse (3 semester credits)**

Studies the exegesis of the book of Revelation, including a critical analysis of the main types of interpretation.  
*\*Prerequisite:* BBST 103 and 104

**OLD TESTAMENT (OLTS)**

**OLTS 316 The Book of Genesis (3 semester credits)**

To encourage learners to develop an overview of the content of Genesis, to explore options for understanding the creation account in Genesis, to understand how Genesis addresses the big questions of life, to understanding Genesis from a uniquely Christian perspective, and to explore a method for teaching Genesis in a Bible Study or ministry setting.  
*\*Prerequisite:* BBST 101 and 102

**OLTS 317 Introduction to Wisdom Literature (3 semester credits)**

To expose learners to the study of biblical wisdom with particular focus on Ecclesiastes, Proverbs and Job; to enable learners to recognize and interpret essential vocabulary and themes, to determine essential characteristics of biblical wisdom, and to apply that knowledge in the learners' ministry.  
*\*Prerequisite:* BBST 101 and 102

**OLTS 318 The Book of Amos (3 semester credits)**

This course examines and discusses the understanding of the book of Amos from the perspective of the social history and literary structure. Mainly we will comment and interpret verse by verse from the Greek text into English if needed and then we will try to apply the messages to the present situation.. In addition, the relationship of faith social justice and love needs to be discussed and we will try to define what the real task of the church and the prophet means in the recent society.  
*\*Prerequisite:* BBST 101 and 102

**OLTS 501 Understanding the Old Testament (3 semester credits)**

A survey of the history of salvation in the Old Testament especially as it relates to the Kingdom of God.  
*\*Prerequisite:* BBST 101 and 102

**OLTS 511 The Book of Psalms (3 semester credits)**

An introduction to the Book of Psalms with an emphasis on the principles of exegesis of hymnic literature and their application in selected portions. Special attention is given to the various forms of the Psalms, their setting in the historical experience of Israel, and their application today.

*\*Prerequisite:* BBST 101 and 102

**OLTS 513 The Book of Proverbs (3 semester credits)**

An exegetical study of the Book of Proverbs in both its cultural and historical settings with attention to its critical and hermeneutical problems.

*\*Prerequisite:* BBST 101 and 102

**OLTS 515 Preaching Christ From the Book of Judges (3 semester credits)**

Exegesis of the Book of Judges in its canonical context with a view towards preaching in the local church context.

*\*Prerequisite:* BBST 101 and 102

**OLTS 605 Understanding the Book of Job (3 semester credits)**

This course covers the literary and historical integrity of the book of Job in the Wisdom literature of the Old Testament, and how the summary of its theme and purpose are reflected in the Epistle of James. The several phases of the story which this book unfolds, the distinctiveness of each and its relationship to what has preceded it, together with the roles of those referred to in the book—namely God, Satan, and Job, his friends, and Elihu will then be examined.

*\*Prerequisite:* BBST 101 and 102

**OLTS 607 Isaiah (3 semester credits)**

An exegetical study of selected passages from the Prophecy of Isaiah in the Hebrew text, including syntactical, form critical, prosodic, hermeneutical, and biblical-theological issues.

The course will offer Mdiv students an opportunity to apply their knowledge of the original languages and understanding of biblical hermeneutics to the challenging task of communicating the message of Isaiah in an effective way.

**OLTS 611 The Book of Daniel (3 semester credits)**

This course examines the Book of Daniel.

*\*Prerequisite:* BBST 101 and 102

**OLTS 613 Prophetic Books (3 semester credits)**

This course covers the nature and history of the prophetic institution in Israel. It offers an introduction and exegesis of selected passages, with special attention to the messianic theme and eschatological patterns.

*\*Prerequisite:* BBST 101 and 102

**OLTS 615 The Book of Samuel (3 semester credits)**

Studies selected passages from the book of Samuel in the context of the theology of Samuel and the canon. Students write an exegetical research paper demonstrating understanding of advanced exegetical skill in syntactical, methodological, and theological matters. Basic knowledge of the Hebrew language and computer-assisted exegetical skills are required.

*\*Prerequisite:* BBST 101 and 102

### **OLTS 715 Worship in the Old Testament (3 semester credits)**

An overview of the sacred places, people, offerings, and festivals of the Old Testament. This course traces the redemptive historical development of forms of worship from the Garden of Eden to the exilic period and beyond. The focus will be exegetical, interacting with the biblical materials rather than with the historical-critical approaches. The course's goal is to form a solid biblical basis from which to address the issues of worship facing the contemporary church.

*\*Prerequisite:* BBST 101 and 102

### **OLTS 717 Exodus Motif in Scripture (3 semester credits)**

This course traces the use of the prevalent Exodus motif throughout Scripture and explores the interpretive and canonical significance of the unfolding drama of redemptive revelation.

*\*Prerequisite:* BBST 101 and 10

## **PRACTICE OF FAITH IN THE CONTEXT (PC)**

### **PC 308 Internship**

Student selects, with the guidance of the advisor, one area of ministry to explore through the experience of an internship. Possibilities include parish ministries of education or youth ministry; soup kitchens, shelters and other social justice ministries; prison ministry; and hospital chaplaincy. Aims to help the student integrate theological education in pastoral ministry with the practical world of ministry. Permission of the department chair and dean for academic affairs required.

## **CHURCH MUSIC**

### **CMWG 100 Worship Guitar**

This course is designed for students who want to lead or facilitate worship using a variety of guitar styles. Students will learn basic chord theory and progressions, rhythmic strumming skills, transposing, style and basic lead concepts. Students will review general music concepts while expanding their knowledge of music theory by developing functional performance skills. This class will provide an overview of the many different styles of music written for worship.

### **CMWG 200 Worship Guitar Styles**

Upon successful completion of this course, the student will have knowledge of usage of guitars in various worship settings. Students will be exposed to various guitar styles.

### **CMPK 100 Piano/Keyboard Basics**

This course is designed for students who want to participate in Contemporary Christian Music (CCM) Ensemble and Worship Music Ministry as a musician. Students will learn many aspects of keyboard foundation knowledge such as the melody, diatonic scale, rhythm, harmony, chords, timbre, form, music notation as well as the instructions for acquiring some basic piano playing techniques. This class will stipulate to gain skills for both playing the melody and the accompaniment to be able to collaborate with church worship ensembles

### **CMPK 200 Choir Accompaniment Fundamentals**

This course is designed for students who want to participate in Contemporary Christian Music (CCM) Ensemble and Worship Music Ministry as a musician. Students will learn many aspects of keyboard foundation knowledge such as the melody, diatonic scale, rhythm, harmony, chords, timbre, form, music notation as well as acquire some practical choir accompaniment skills

### **CMFW 100 Fundamentals of Worship Musician**

This course is designed for students who want to participate in Contemporary Christian Music (CCM) Ensemble and Worship Music Ministry as a musician. Students will learn about the following elements of music: melody, diatonic scale, rhythm, harmony, chords, timbre, form, music notation and expression as well as biblical backgrounds to be a worship musician. This class will provide many aspects of worship ministry.

### **CMTW 100 Applied Music Technology in Worship Ministries**

Upon successful completion of this course, the student will have an overview of music technology used in current worship ministry setup. You will be exposed to the language of sound, acoustic and electric instruments, analog and digital audio, signal flow, performance environment, sound reinforcement and basic operations of DAW. Students will learn traditional and current worship ministry activities and technical setup.

### **CMAM 100 History of American Pop Music**

This course will tell the story of mainstream popular music in the United States from the arrival of rock and roll in the 1950s through to the present, including stops along the way for top 40, soul, arena rock, country, punk, Mtv, hip-hop, electronic dance music, American Idol, and the culture of streaming hits on Youtube and Spotify today.

### **CMMS 101 MUSIC SEQUENCING**

This course is an introduction to music sequencing concepts and techniques, including basic navigation of Logic Pro X. Instruction includes; composing, recording, editing and midi sequencing using synthesizers and samplers in Logic. Discussions will also include a study of different DAW's such as Ableton and current trends of software required as well as standardized basic workflows and techniques of music production in various styles and genres.

### **CMGL 101 GUITAR LAB I**

This course is designed for students who want to learn basic techniques or improve their knowledge of the instrument. Students will review general music concepts while expanding their knowledge of music theory by developing functional performance skills. This class will provide an overview of the many different styles of music written for this instrument including classical, jazz, blues, folk, rock and pop

### **CMFM 100 Fundamentals of Music**

The purpose of this course is to introduce students to the language of music; students will learn about the following elements of music: melody, rhythm, harmony, timbre, form, and expression.

### **CMWG 100 Worship Guitar**

This course is designed for students who want to lead or facilitate worship using a variety of guitar styles. Students will learn basic chord theory and progressions, rhythmic strumming skills, transposing, style and basic lead concepts. Students will review general music concepts while expanding their knowledge of music theory by developing functional performance skills. This class will provide an overview of the many different styles of music written for worship.

### **CMPG 100 Production Styles and Genre Studies**

This course is a survey class of various music production styles. Critical listening, production

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analysis, genre-specific production styles, traditional and contemporary will be discussed. written project of in-depth analysis of specific genre will be required.

### **CHEH 100 Ear Training and Harmony**

This course examines an overview of basic music theory, which includes but is not limited to sight-reading, ear training, understanding rhythm, and harmony.

### **CMAR 100 Arranging I**

This course is an introduction to the musical concept of melody, rhythm and harmony. and techniques of writing and arranging for the rhythm section (drums, bass, guitar, keyboards, basic percussion). The course will also include lead-lines for solo instruments, (woodwinds and brasses), and/or voice.

### **CMCH 100 Contemporary Music History**

This course is designed to contemporary music students. American popular music from 19th century to the present day will be covered. Representative songs, composers, artists, and related people will be introduced. Music genre, style, song form, repertoire and recording will be analyzed.

### **CMHK 100 Harmony on Keyboards**

This course is an introduction to contemporary harmony, Understanding and applying all these concepts on a piano will bring the musician the possibility to improvise, compose and arrange music on a higher level. During the course, we'll analyze harmonies from different style of music and the relationship it has with the different rhythms and melodies.

### **CMCO 101 Music Composition I**

This course is an introductory music composition class. Covered material will range from the study of harmony and voice-leading, to more advanced compositional techniques, such as counterpoint, thematic development, form, etc. Part of the course will focus on critical listening and repertoire analysis. Composition projects will be required

### **CMMP 101 Music Production II**

This course is an introductory music production class in conjunction with multitrack audio recording technology including audio signal flow, microphones, microphone placement and digital recording. critical listening, pre-production analysis, selecting musicians and singers and engineers, orchestrating and motivating all the participants and resources from rehearsal to recording. recording projects will be required.

### **CMMP 201 Music Production I**

This course is an intermediate music production class. Comparisons of a wide variety of production styles including the introduction of influential producers and their styles, genre specific production styles, traditional and contemporary. Recognizing standard recording techniques and effects of signal processing. Recording projects will be required.

### **CMDM 100 DAW Mixing and Programming**

This course teaches the different steps of the mixing and programming process, including equalization, panning, dynamic processing (compressors, gates, expanders, and limiters), reverb and delays, as well as automation techniques and practical examples.

~~The techniques presented apply to any digital audio workstation (DAW).~~

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This course also includes music programming concepts and techniques, including basic navigation, composing, recording, editing and MIDI sequencing using synthesizers and samplers in logic.

**CMCE 100 Ensemble and Worship Ministry**

This course is designed for students who want to participate in contemporary Christian music (CCM) ensemble and worship music ministry. students will review general music concepts while expanding their knowledge of music by developing functional ensemble skills this class will provide an overview of the many different styles of worship ministry

## 6. SCHOOL OF CHRISTIAN COUNSELING

The School of Christian Counseling offers several graduate programs such as Master of Christian Counseling and Doctor of Christian Counseling.

### Admission Requirement & Policy

#### Prerequisite

Satisfy all undergraduate prerequisites for full admission into the master's degree program.

#### Course Work

The degree must be completed in a minimum of two years and a maximum of four. Under special circumstances, a student may be granted a fifth year to complete the degree. A three year course of study is recommended for most working students. The Master of Christian Counseling program is comprised of 66 credits of course work. A maximum of 30 credits of selected course work, which meet the following criteria, may be transferred:

- Taken within the past eight years and completed with a grade of B or better.
- Obtained at a regionally accredited institution.
- Received from a graduate program in Counseling.

The California MFT licensing board requires that each applicant for licensure complete training in child abuse (7 hours) and alcoholism / chemical dependency (1 unit) as part of a master's degree program. This training is offered once annually in a workshop format.

#### Program Goals

*The School of Counseling Program at Emmanuel University:*

- Approaches the knowledge of counseling from a Christian perspective and trains students to exemplify the servanthood of Christ in their practice of counseling.
- Provides an integrative sequence of courses so students may understand the interrelationship between ethics, counseling, and theology.
- Emphasizes Family Psychology, the distinctive focus on the interaction between individual, interpersonal, and environmental aspects of human behavior.
- Recognizes the diversity of human experience and enables students to respond to the variety of human needs.
- Encourages individual growth and development as part of the educational experience so students develop congruence and authenticity as they balance the demands of professional and personal life.

## **Master of Christian Counseling Program**

### **54 semester credits**

The Master of Arts in Christian Counseling degree is designed to prepare the student for a specialized ministry in the counseling of individuals, couples, families and special focus groups within the context of the local church, Para-church ministries, church-related agencies, or other religious settings. The program enables the student to employ integrative therapies: integrating proven, effective counseling methods, models and modalities, with sound biblical and theological principles. The vision of the church is to be a healing community. Hope for hurting individuals and families is an essential element of the Christian message. The Master of Christian Counseling program equips the student to help people realize personhood wholeness in every area of human life - spirit, mind, and body - and to facilitate marriage and family harmony and enrichment.

Graduates of the Master of Christian Counseling are prepared for vocations such as Christian counselors, case workers, youth pastors, and etc.

#### **Degree Requirements**

- Successfully complete 54 semester credits of the following coursework with a minimum cumulative grade point average of 3.0 on a 4.0 scale:
- Successfully complete 9 semester credits of Biblical Studies courses;
- Successfully complete 21 semester credits of Christian Counseling courses;
- Successfully complete 12 semester credits of Christian Psychology courses;
- Successfully complete 6 semester credits of real client experience internship;
- Successfully complete 6 semesters of the Thesis project; and
- Successfully complete the degree requirements within the time limit.

#### **Time Limit**

The Master of Christian Counseling program must be completed within 3 years from the time the student commenced the first course, as a regular student. This time limit, at the option of the university, may be extended due to special extenuating circumstances.



## **Doctor of Christian Counseling Program**

### **72 semester credits**

Doctor of Christian Counseling is designed to further train and deepen the student's knowledge and understanding in the areas of Christian Counseling; utilizing life issues in the light of God's Word. All the problems of living have an answer if we seek Truth and desire to change. The core courses and dissertation will demonstrate academic and practical understanding. After acquiring the Doctor of Christian Counseling degree, graduates will be able to: Demonstrate the ability to provide counseling services to the church and community, be prepared to contribute to the development of knowledge as it relates to integrating faith and reasoning, and be equipped to apply insights of Christian theology along with the knowledge and techniques of the behavioral sciences.

Graduates of the Doctor of Christian Counseling are prepared for vocations in youth ministry, marital counseling, and etc.

### **Degree Requirements**

- Successfully complete a minimum of 72 semester credits of coursework determined by the student and the student's Doctoral Committee from the Doctor of Christian Counseling course list and any other coursework prescribed by the student's Doctoral Committee with a minimum cumulative grade point average of 3.0 on a 4.0 scale.
- Successfully complete the Integrative Review;
- Successfully complete 9 semester credits of Biblical Studies courses;
- Successfully complete 24 semester credits of Christian Counseling courses;
- Successfully complete 12 semester credits of Christian Psychology courses;
- Successfully complete 15 semester credits of real client experience internship;
- Successfully complete 12 semester credits of the Dissertation/Research project; and
- Successfully complete the degree requirements within the time limit.

### **Time Limit**

The Doctor of Christian Counseling program must be completed within **4 years** from the time the student commenced the first course, as a regular student, which applies to the degree requirements. This time limit, at the option of the university, may be extended due to special extenuating circumstances.

## **Course Descriptions**

### **SCHOOL OF COUNSELING: GRADUATE COURSES**

#### **Christian Counseling (CHCN)**

##### **CHCN 110 Introduction to Christian Counseling (3 semester credits)**

An introduction to the principles of Christian counseling. Students will explore the role of the counselor in Christian counseling, the place of counseling in the ministry of the church, and how Christian counseling relates to and differs from the common secular models.

*\*Prerequisite:* CHPS 101

##### **CHCN 111 Counseling Theories (3 semester credits)**

The Counseling Theories course is designed to provide students with sufficient knowledge of the major theoretical systems of counseling including critiques through the Christian worldview.

##### **CHCN 112 Fundamentals of Christian Counseling (3 semester credits)**

This course is designed to equip students with the basic tenets for effective counseling from a biblical perspective, marrying the spiritual principles with practical applications to achieve maximum results.

##### **CHCN 115 Essential Qualities of a Christian Counselor (3 semester credits)**

A study of character qualities of a Christian counselor. Students identify their strengths and weaknesses as counselors through self examination and explore ways to grow in their personal walk with Christ as a Christian counselor.

*\*Prerequisite:* CHCN 110

##### **CHCN 245 Marriage and Family Counseling (3 semester credits)**

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and step-families.

*\*Prerequisite:* CHCN 115

##### **CHCN 311 Counseling Theory and Techniques (3 semester credits)**

This course studies different theories and techniques in counseling which will be evaluated in the context of Christian framework.

*\*Prerequisite:* CHCN 115

##### **CHCN 312 Communication Skills I II: English (3 semester credits)**

This course aims to help and equip students to be able to communicate in English with confidence in reading, speaking, listening, and writing.

Upon completion of the course, students will be able to:

##### **CHCN 320 Counseling Children and Adolescents (3 semester credits)**

This course explores emotional, cognitive, physical and social developments and the tasks in children and adolescent phase and biblical understanding of their issues with preventive educational approaches and parenting model will be presented.

*\*Prerequisite:* CHCN 115

##### **CHCN 340 Crisis Counseling (3 semester credits)**

This course is designed to examine the dynamics of crisis situations and the biblical principles

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and procedures for intervening them. The emphasis will be on the application of biblical principles to crisis situations. Legal and ethical issues will be emphasized.

*\*Prerequisite:* CHCN 115

**CHCN 412 Christian Counseling (3 semester credits)**

This course is designed to introduce students to directed research in the field of Christian Counseling in an area of the student's interest to fulfill Bachelor of Religious Studies graduation requirement. It helps each student understand marriage and family issues from a Biblical and counseling perspective. Students will learn the Biblical principles of marriage and receive an overview of how to deal with marriage and family problems including chemically dependent families. Additionally, this course will challenge students to look closely at their own family of origin. *\*For senior standing students only.*

**CHCN 420 Advanced Skills & Qualities for the Christian Counselor (3 semester credits)**

The course defines the important qualities of a Spirit-filled Christian counselor. Integration of personal faith and psychology is emphasized. The course offers advanced counseling skills in both individual and marriage and family counseling models.

*\*Prerequisite:* CHCN 311

**CHCN 430 Career Counseling and Development (3 semester credits)**

This course provides students with an understanding of career development theories, decision-making models, career counseling processes, techniques, and resources, including those applicable to specific populations in a global economy. Students learn procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career decision-making and personal, family influences, gender, socio-economic status, interests, abilities, and preferences. Career transitions and the relationships between career and life styles are explored.

**CHCN 505 Addictive Behaviors (3 semester credits)**

This course introduces you to issues regarding the etiology, treatment, and prevention of addictive behaviors. A multidimensional approach that includes biological, psychological, and social factors is emphasized. Topics covered include dependence on alcohol, nicotine and other drugs, as well as pathological gambling, eating disorders and compulsive sexual behavior.

**CHCN 511 Pastoral Care and Counseling I (3 semester credits)**

This course introduces the student to theories and methods of general pastoral care and counseling in congregations. Emphasis is on the pastor's identity and work as care giver and as leader of a caring community of faith.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 512 Principles and Practice of Counseling (3 semester credits)**

The basic skills necessary for the development of counseling skill are presented with emphasis upon the foundational presuppositions underlying the task of counseling. This will include integrative studies in regards to Biblical view of man, sin and redemption, psychological and theological reflection as well as counseling of communication theory.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 514 Psychopathological Issues in Counseling (3 semester credits)**

This course will consider such issues as alcoholic addiction, sexual addiction, anger, anxiety, eating disorder, suicide and mate abuse. Biblical perspective on the issues and possible intervention will be studied.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 520 Counseling in the Local Church (3 semester units)**

This course shows you how to make everyday relationships more consciously biblical and helps you to apply biblical counseling principles in many settings. It seeks to help you discern where you could serve as a biblical counselor. Its purpose is to build a thoroughly biblical understanding of the local church as a ministering community where everyone plays a part. Students are helped to find their place in ministry within the context of the local church and to help others do the same. This class emphasizes the importance of both public and private ministry of the Word of God and how they interrelate. Topics include a biblical foundation for private ministry of the Word; the role of community and relationships in the process of sanctification; developing a practical ecclesiology; and developing an eye for ministry opportunities such as conflict resolution, evangelism, and church discipline.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 522 Pastoral Care and Counseling (3 semester credits)**

This course equips students with advanced relationship skill that help people with the realization of physical, spiritual, emotional and moral issues in their lives. Pastoral counseling approaches that promote spiritual growth of congregation, dual role of pastor-counselor, ministry boundaries and proper referral service will be explored.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 527 Marriage and Family Counseling (3 semester credits)**

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and step-families.

*\*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 530 Helping Relationships (3 semester units)**

This course seeks to help students develop a functional biblical counseling worldview. Students are taught to understand the importance of heart change as a methodological goal and to develop an understanding of the role of Scripture in biblical counseling. Topics covered include how to build a counseling relationship, how to gather and interpret data, how to function as an

agent of repentance, and how to guide and assist others as they seek to apply change in daily life.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 552 Cross-Cultural Counseling (3 semester credits)**

A consideration of the impact of social and cultural factors upon the utilization and dynamics of counseling and caring ministry. Cross-cultural counseling techniques and principles will be studied with emphasis in developing cultural sensitivity in the therapeutic process.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 557 Marital Therapy (3 semester credits)**

A study of the psycho therapeutic theories utilized in the clinical assessment and treatment of

marital dysfunction is covered in this course. Models of a healthy marriage are also studied. Reading specific books and journal articles, as well as conducting a psychological assessment of couples, is required.

*\*Prerequisite:* CHCN 101, CHPS 101

### **CHCN 552 Human Sexuality and Sex Therapy (3 semester credits)**

This course reviews human sexuality as a basis for sex therapy. Students examine and evaluate the biological, psychological, social, and moral perspectives of the theories of sexual development and functioning. In addition, students survey literature on sexual dysfunction, develop diagnostic skills for assessing the nature and extent of sexual dysfunction, and learn treatment strategies utilized in the various systems of marital and sex therapy.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHCN 601 Introduction to Clinical Practice: Basic Skills (3 semester credits)**

This course introduces the student to basic skills in attending behavior, clinical intervention, and medical/psychiatric consultation and referral. Activities include reading, observation, role playing, and student audio/videotaped clinical practice. A grade of B or higher must be achieved.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHCN 602 Introduction to Clinical Practice: Advanced Skills (3 semester credits)**

This course is designed to further develop the psychotherapeutic skills of students prior to their entry into a clinical placement. Students focus on developing goals for a clinical session, and in making contracts with clients for change. Additionally, students are encouraged to begin developing a theoretical and conceptual understanding of cases, and trained to work with diverse populations. Students are also encouraged to address issues regarding the integration of their faith with the practice of psychotherapy.

These goals are addressed through experiential learning, lecture, readings, discussion, and reflection.

*\*Prerequisite:* CHCN 580

### **CHCN 610 Counseling Problems and Procedures: Topics in Biblical Counseling (3 semester units)**

This course seeks to identify the essential features of biblical counseling and the current counseling issues that are apparent in the church. Students are taught to appreciate Scripture's depth as it addresses common problems such as suffering, anger, and anxiety. Students are also taught to move towards people with any type of struggle in a way that is helpful and Christ-centered. Topics include abuse, guilt and legalism, fear, anger, bipolar, schizophrenia, anorexia and bulimia, and addictions.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHCN 611 Special Topics (3 semester credits)**

Special topics courses offer graduate level content that is typically scheduled in an intensive format. These courses include a range of specialized topics that are of interest to mental health professionals. Among these topics is the Substance Abuse course, offered twice annually, and topics having to do with contemporary approaches to integration and counseling. The unit values of these courses range from one to six unit credits, depending upon the specific contact hours and workload involved in the course.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 645 Thesis I (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**CHCN 646 Thesis II (3 semester credits)**

Students enroll for thesis credit while they work with their advisor on their thesis. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the thesis.

**CHCN 707 Cognitive Behavior Therapy (3 semester credits)**

This course will present a cognitive behavioral model of treatment of depression, anxiety, and the personality disorders. The theories of Aaron T. Beck, Donald Meichenbaum and Christine Padesky will be considered. Students will learn how to apply this approach with individuals and with couples.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 725 Multigenerational Therapy (3 semester credits)**

The course focuses particularly on family-of-origin theories and practical approaches that share both an attention to family dynamics across three or more generations and a history in psychodynamic theory. A videotape series will be used to demonstrate conducting transgenerational sessions with clients. Students will also apply experientially these theories to their own family of origin. The lab segment will use Williamson's family-of-origin group therapy model where cotherapy teams will help clients achieve the goal of developing an authentic self within the original family. Prerequisite: Permission of instructor.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 731 Independent Study (3 semester credits)**

Individual study, directed reading or special problems in integration. Such study must be done with the approval and supervision of a faculty professor of record. The student is expected to submit a detailed course proposal and a bibliography on an arranged course form available from the registrar's office.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHCN 740 Internship**

The purpose of the field placement is to give the counselor-in-training experience and supervised practice in the broad scope of activities engaged in by either fully credentialed school counselors or licensed professional counselors. Internship is designed to give the counselor-in-training a limited experience in a specialized area of counseling, which is supervised by both a designated on-site supervisor and the individual's supervisor. The internship is designed to provide the counselor-in-training with not only the counseling experience, but also with greater experience in all aspects of professional functioning.

**CHCN 745 Dissertation I (3 semester credits)**

Students enroll for dissertation credit while they work with their committees on their Dissertation. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the dissertation.

**CHCN 746 Dissertation II (3 semester credits)**

Students enroll for dissertation credit while they work with their committees on their Dissertation. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the dissertation.

**CHRISTIAN PSYCHOLOGY (CHPS)****CHPS 101 Introduction to Psychology (3 semester credits)**

To expose learners to the significant people and theories which have shaped the discipline of psychology and to assess its impact on American society.

**CHPS 102 Psychology of Religion (3 semester credits)**

This course involves a study of the development of religious attitudes and the psychological factors involved in religious cultures. This course will explore religion from a psychological, not a theological, perspective.

**CHPS 103 Psychology of Crisis (3 semester credits)**

This course is an interactive study equipping the student with the skills of Crisis intervention. Emphasis is placed on crisis counseling from psychological and biblical perspective, understanding the process of crisis intervention including the crisis of depression, trauma, grief, spousal abuse, suicide, death, divorce, ministering to children in crisis, the crisis of adolescence, using Scripture and prayer, and confidentiality.

**CHPS 201 Human Temperament and Nature (3 semester credits)**

Exploration of key areas relating to the nature of man from both a theological and psychological perspective. The meaning and significance of man created in the image of God; Mechanism and components of heart -shame, guilt, motivation and values-will be explored and the practical application of these concepts in counseling ministry.

**CHPS 202 Abnormal Psychology (3 semester credits)**

A Study of theories and issues of abnormal behavior, including the full range of mental disorders identified within current categorical systems. Therapeutic approach is examined from the perspective of Christian worldview.

*\*Prerequisite:* CHPS 101

**CHPS 203 Marriage and Psychology (3 semester credits)**

An examination of marriage from social, psychological and biblical perspective. An intimate relationship relation to interpersonal communication, marital sexuality, the developmental course of the marital relationship, emotional abuse and violence, and spirituality in marriage will be explored.

*\*Prerequisite:* CHPS 101

**CHPS 331 Multicultural Psychology (3 semester credits)**

This course explores cultural influences in relation to social and individual value system, worldview and attitudes in counseling. It focuses on the influences of cultural differences on the

development and process of various counseling theory and techniques. This course provides students with a vital knowledge of multicultural counseling theories and its application to diverse ethnicities.

*\*Prerequisite:* CHPS 101

**CHPS 332 Children's & Adolescent's Psychology (3 semester credits)**

This course explores emotional, cognitive, physical and social developments and the tasks in children and adolescent phase and biblical understanding of their issues with preventive educational approaches and parenting model will be presented.

*\*Prerequisite:* CHPS 101

**CHPS 333 Developmental Psychology (3 semester credits)**

This course explores the psychological developments from infants to elderly through various developmental phase and biblical understanding of their issues with preventive educational approaches and parenting model will be presented.

*\*Prerequisite:* CHPS 101

**CHPS 411 History & Systems of Psychology (3 semester credits)**

An overview of the history of psychology and classical systems in psychology. The class also considers issues in the philosophy of science relevant to psychological systems, research, theory, and practice.

**CHPS 413 Marriage and Psychology (3 semester credits)**

An examination of marriage from social, psychological and biblical perspective. An intimate relationship relation to interpersonal communication, marital sexuality, the developmental course of the marital relationship, emotional abuse and violence, and spirituality in marriage will be explored.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 414 Issues in Gender and Human Sexuality (3 semester credits)**

This course deals with the spiritual, psychological, sociological, and physiological aspects of gender and human sexuality. The focus is on specific issues relevant to persons in Christian ministry.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 501 Integration of Theology and Psychology (3 semester credits)**

This course will explore models of integrating social science with insights from Scripture, the history of the Church, and the experiences of contemporary Christians involved in the helping

professions. Students will be exposed to a wide range of models of integration.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 502 Introduction to Psychotherapy (3 semester credits)**

An introduction to the theory and techniques of psychotherapy. Includes an emphasis on the relationship between models of psychopathology and psychotherapy, an overview of various approaches to psychotherapy, and a discussion of foundational therapeutic techniques.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 503 History & Systems of Psychology's (3 semester credits)**

An overview of the history of psychology and classical systems in psychology. The class also considers issues in the philosophy of science relevant to psychological systems, research, theory, and practice.

*\*Prerequisite:* CHPS 101 and 202



**CHPS 504 Social Psychology (3 semester credits)**

Problems and theories of the person in the social context, including person perception, interpersonal relations, role formation and differentiation, attitude formation, maintenance and change.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 505 Addictive Behaviors (3 semester credits)**

This course addresses the etiology, course of progression, assessment methodologies, and treatment of addictive behaviors. A range of addictive behaviors are studied, including substance use and eating disorders, gambling, sexual addictions, and relationship addictions. Cultural and religious factors in addictions are environmental factors in the in addictions are studied. Special attention is given to social and environmental factors in the progression and treatment of addictive behaviors.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 511 Development of Religious Understanding in Children & Adolescents (3 semester credits)**

An assessment of the cognitive and affective meaning, which children and adolescents attribute to religious concepts, practices and experiences, and their changes in meaning during the course of individual development. The biblical perspective of religious development is also examined.

**CHPS 551 Theories of Personality and Psychotherapy (3 semester credits)**

This course surveys the basic theoretical orientations used by current practitioners, focusing on theories used in treatment of individuals within a system. Established schools of thought and their immediate descendants and alternative theoretical approaches are presented through lectures, videotapes, readings, reflection, and experiential learning.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 577 Psychological Assessment (3 semester credits)**

This course provides students with a broad understanding of the clinical use of psychological tests, including objective personality tests, intelligence tests, and projective testing devices; Emphasis is placed on developing skills in interviewing, understanding and interpreting test data and reports, and gaining knowledge of referral questions, as well as writing integrated reports and providing feedback to examinees.

**CHPS 580 Positive Psychology (3 semester credits)**

This course provides an introduction to Positive Psychology as a science related to happiness, well-being, flourishing and the positive aspects of human experience. Students will gain an understanding of what contributes to well-being and how to build the enabling conditions of a life worth living. The course will offer students an opportunity to explore the concepts (e.g., biological, psychological, social, emotional), the research behind the concepts, and evidence-based experiential activities that enhance wellbeing. Students will engage in a detailed analysis and evidence-based positivity change process utilizing validated questionnaires and positive psychology and well-being enhancing interventions.

**CHPS 601 Advanced Developmental Psychology (3 semester credits)**

Concepts and processes involved in the development of the person throughout the lifespan are reviewed with emphasis on cultural variations. Major theoretical systems relevant to individual

development are examined with emphasis upon the study of neurobiological, cognitive, affective, and psychomotor changes manifested in childhood and adolescence. Various theories on the development of psychopathology are addressed, with a focus on psychodynamic theorists including Freud, Adler, Jung, Klein, Winnicott, Fairbairn, Kohut, and Stolorow.

*\*Prerequisite:* CHPS 101 and 202

### **CHPS 602 Advanced Assessment of Individuals with Disabilities (3 semester credits)**

An advanced diagnostic course which focuses on the assessment and diagnosis of exceptional children as well as legal and advocacy issues required by the individuals with Disabilities Act. Specific diagnostic populations include mentally retarded, learning disabled, emotionally disturbed and gifted children. Attention is also given to low incidence handicaps such as vision impaired, hearing impaired, multiple handicapped, etc.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHPS 603 Family Psychology & Psychopathology (3 semester credits)**

Emphasizes the construction of a conceptual framework for system change as a foundation for clinical intervention. Surveys major approaches to systems-oriented family therapy and includes such related issues as the family life cycle, object relations integration, family pathology/dysfunction, family assessment, ethnicity and religious influences.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHPS 604 Relations Psychology (3 semester credits)**

This course provides the students with an introduction to Relations Psychology focusing on human relationships. As social animals humans inevitably depend upon a various relationships in everyday lives; romantic, friendship, familial, or antagonistic. In this course students explore the complexities of relationships and improve the interpersonal relationships in the family, at work, and in society. They also learn that good human relationships can attribute to high level of achievements in their lives. For the quality human relationships students may develop the competent skills to actively change the environment, not simply be manipulated by it especially in this COVID situation.

### **CHPS 613 Introduction to Child & Adolescent Psychotherapy (3 semester credits)**

An introduction to the basics of therapy with children and adolescents. The course will emphasize a survey of developmentally appropriate individual and systemic therapeutic approaches. Secondary supervision is provided in the required lab component.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHPS 733 The Self: Theological, Philosophical, Psychological & Cross cultural Perspectives (3 semester credits)**

This course looks at philosophical, theological, psychological, and cross cultural views of the nature of the self. The course explodes some of the biblical and philosophical terminology. It also explores the historical emphasis on the self, with a focus on its current emphasis in psychoanalytic psychology, and its developmental aspect, and a psychological view of the true and false self. The western culture perspective on the self is compared with other cultures. Finally, a religious perspective on the true and false self is presented.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHPS 641 Psychotherapy with Groups (3 semester credits)**

The essentials of the group psychotherapy process are examined and related to current

modalities in psychotherapy and general group phenomena. Elective

*\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 643 Cognitive/Behavioral Therapy with Children (3 semester credits)**

This course emphasizes the treatment of children and families from a behavioral perspective including operant, respondent, cognitive and social learning theory models. Graduate students must carry at least three clients during the course of the semester and will be afforded the opportunity to conduct parent workshops in lieu of one client, *\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 671 Marriage & Family Therapy (3 semester credits)**

A study of the literature and practice of marital and family therapy. The course provides an overview of various approaches to family therapy with a special emphasis on the structural family therapy model. Application of clinical techniques is accomplished through observation, simulations, and at least one marital or family case using a team model of intervention supervised in the school clinic.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 676 Psychotherapy with Couples (3 semester credits)**

Study of theory and practice of conjoint therapy with couples. A number of theoretical perspectives and related clinical techniques will be studied including cognitive-behavioral,

emotionally focused, ego-analytic, and psychodynamic approaches. The intervention techniques can be applied with pre-marital couples, for couple enrichment and as part of psychotherapy with distressed couples. Students will see a couple throughout the semester.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 705 Psychology of Religion (3 semester credits)**

A survey of the psychology of religion research emphasizing both content and methodological issues. Topics covered include religiosity and mental health, measures of religiosity, religious development, correlates of religiosity and psychological aspects of conversion and other religious aspects.

*\*Prerequisite:* CHPS 101 and 202

**CHPS 706 Educational Psychology (3 semester credits)**

This class investigates the primary issues and problems in educational psychology, including those related to development, cognition, behavior, emotion, and culture. We will explore the major theories in these realms and how we can apply these theories to become better teachers and learners.

**CHPS 715 Contemporary Psychoanalysis & Religion (3 semester credits)**

The history of the concept of transference is traced, particularly as pertains to controversies in contemporary psychoanalysis over historical truth vs. narrative truth, and reality vs. illusion, with special attention to the formation and use of God as a foreground and background object in light of modern infant observational research.

*\*Prerequisite:* CHCN 110, CHPS 202

**CHPS 720 Psychotherapy With Religiously Committed Patients (3 semester credits)**

This course is a chance to share practical ways of addressing clinical themes, as well as

broader conceptual issues like developing a personally meaningful, on-going theology of therapy. Certain themes if handled one way allow therapy with religiously committed patients to take on more depth; if handled in other ways the work assumes a more superficial quality and meets with a kind of therapeutic stalemate, even when therapist and patient are both persons of faith.

*\*Prerequisite:* CHPS 101 and 202

### **CHPS 725 Psychotherapy & Spirituality (3 semester credits)**

This course is designed to increase students' awareness of the integral process of growth in psychotherapy and spirituality. Course material focuses on an understanding of the nature of psychological and spiritual growth, and an experiential awareness of that growth process.

*\*Prerequisite:* CHCN 110, CHPS 202

### **CHPS 730 Mental Health Issues for Crosscultural Sojourners (3 semester credits)**

A study of the contributions psychologists can make to the missionary enterprise including cross-cultural adjustment issues facing sojourners. Additional topics vary from semester to semester but include content such as the selection and evaluation of missionary candidates; pre-field orientation and training; on field training and intervention services to sojourners; coping

with transitions; and the unique identity and adjustment issues of Third Culture Kids.

*\*Prerequisite:* CHPS 101 and 202

### **CHPS 731 Maturity: Psychological & Theological Perspectives (3 semester credits)**

Various approaches to the concept of maturity are reviewed, including the psychological, biblical and devotional. A major focus is placed on the similarities and differences between biblical and psychological maturity as seen by integration theorists. *\*Prerequisite:* CHPS 101 and 202

### **CHPS 745 Dissertation I (3 semester credits)**

Students enroll for dissertation credit while they work with their committees on their Dissertation. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the dissertation.

### **CHPS 746 Dissertation II (3 semester credits)**

Students enroll for dissertation credit while they work with their committees on their Dissertation. Specific goals, objectives, and tasks must be completed to demonstrate satisfactory progress toward completion of the dissertation.

## 7. ADMINISTRATIONS, STAFF AND FACULTY

### Governing Body

Chairperson	Kumsik Yeu
Treasurer	Mihwa Lee
Secretary	Jangryul Kim
Member, Board of Director	Unok Kim
Member, Board of Director	Judy Young Ju Kim

### Administrative Staff

President	Kumsik Yeu
Dean of BA	David Sang Chan Han
Dean of Graduate	Sung Kwan Hong,
Dean of Academics	Judy Young Ju Kim
Chief Academic Officer	Jasmine Park

<b>INSTRUCTORS</b>
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### PERSONAL HISTORY

#### James C. Kim

Professor of Counseling, Psychology  
Ph. D / University of Michigan, MI  
M. Th / Calvin Theological Seminary, MI  
MA/Azusa Pacific University, CA  
M. Div / Chongshin Theological Seminary, Seoul, Korea  
BA / Han-yang University, Seoul, Korea

#### Howard Kim

Ph. D / National Defense Graduate School, Korea  
M. Div / Reformed Theological Seminary, CA  
MA / National Defense Graduate School, Korea  
BA / The Military Academy, Korea

#### Young Suk Kang,

Ph. D / Linda Vista Baptist Seminary, California  
Th. M / Calvin Theological Seminary, MI  
M. Div / Chong Shin University Theological Seminary  
BA/ Myung Ji University Seoul Korea

**Bak Kun Jun, MAIS**

MAICS / Fuller Theological Seminary, California  
M. Div Graduated from the Presbyterian Theological Seminary. Seoul, Korea  
BA / Pusan Presbyterian University. Pusan Korea.

**Byung Kil Suh, GM LMN**

GM LMN / Fuller Theological Seminary, California  
Special student in Hebrew University of Jerusalem  
M. Div / Chong Shin Theological Seminary  
MA / Jeon Ju University  
BA / Jeon Ju University

**Shin Uk Kang, MAIS.**

MAICS / Fuller Theological Seminary, California  
1990 M. Div / Chongshin Theological Seminary  
1986 BA / Chongshin University

**Baik Chul**

Professor of Christian Education  
Ph.D. Claremont School of Theology, Claremont, California

**Dr. Sung Kwan Hong**

Professor of Missiology  
STD. Galilee School of Theology, Los Angeles, California  
Doctor Degree, Grace Theological Seminary, Winona Lake, Indiana

**Cynthia Ethusian Exom**

Professor of New Testament  
M.A., Master Degree, University California Los Angeles(UCLA), California

**Ohgueon Paul Kwon, Ph.D.**

Professor of Counseling  
Ph.D., Fuller Theological Seminary, Pasadena, California  
Th.M., Princeton Theological Seminary, Princeton, NJ

**Dr. David Sang Chan Han**

Professor of Systematic Theology  
Doctor Degree, Hamburg University, in Germany

**Rev. Jae Y. Kim**

Professor of Spirituality  
M.Div., San Francisco Theological Seminary, California  
In D.Min. American Baptist Seminary of the West, Pastor, PCUSA

**Dr. Kyung Ae Son**

Professor of Psychology  
Ph.D., Educational Administration, The University of Utah, Utah  
M.ed., Educational Psychology, Ewha Woman's University, Korea  
B.A. English Education, Kyungbuk National University, Korea

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**Joachim Berose**

Professor of Music Technology  
Berklee College of Music, Boston B.M Electronic Production and Sound Design  
Music Producer

**Mindy Reid-Glaser**

Professor of Hebrew Bible  
B.A in Music, Webster University, St. Louis. MO  
Messianic Jewish Alliance Association Ministry Seminars

**Steve Kahng**

Professor of Contemporary Christian Music  
Master of Music, Commercial Music, California State University, Los Angeles, California

**Paul Jin Seok Lee**

Professor of Practical Theology  
Doctor of Ministry in Progress, Fuller Theological Seminary, Pasadena, California  
Master of Divinity in Christian Formation & Discipleship/ Dr. Julie Gorman, Fuller Theological Seminary  
B.A., Christian Education, Lee University, Fresno, California  
English, Ohio University, OH

**Christina Irene Baker**

Ph.D. in Education; Capella University; Minneapolis, MN.  
M.A. in Communication Studies; California State University, Los Angeles; Los Angeles, CA

**Soosong Oh**

Professor of Biblical Studies  
Doctor of Theology, Shepherd University, Los Angeles, California  
M.A. in Intercultural Studies, Fuller Seminary, Pasadena, California  
Master of Divinity, Korean Presbyterian Seminary, Seoul, South Korea

**Olga Lebedeva**

University of Southern California, Thornton School of Music, 2019  
Oberlin College & Conservatory, Atrist Diploma

**Kyoungjun Kim**

Ph.D. Clinical Psychology, Fuller Theological Seminary, Pasadena, CA, 2017  
M.A. in Christian Counseling at Southwestern Baptist Theological Seminary, Fort Worth, TX, 2011

**Samuel Sung Youb Song**

D.Min. United Theological School, Dayton, Ohio  
Major Field: Practical Theology

<b>VISITING LECTURERS</b>
---------------------------

**Joseph J. Kang**

Ph.D. / Reformed University, CA

D.Min.cand / Westminster Seminary, Escondido

M.Th / Chongshin Theological Seminary, CA

M.Div / Chongshin Theological Seminary, CA

BA / Union University in CA

**Ki Sub Chung**

Th. D / Emmanuel University, California

M. Div / Chong Shin Theological Seminary

BA / Emmanuel University

**Gum Ja Kim**

Ph. D / Emmanuel University

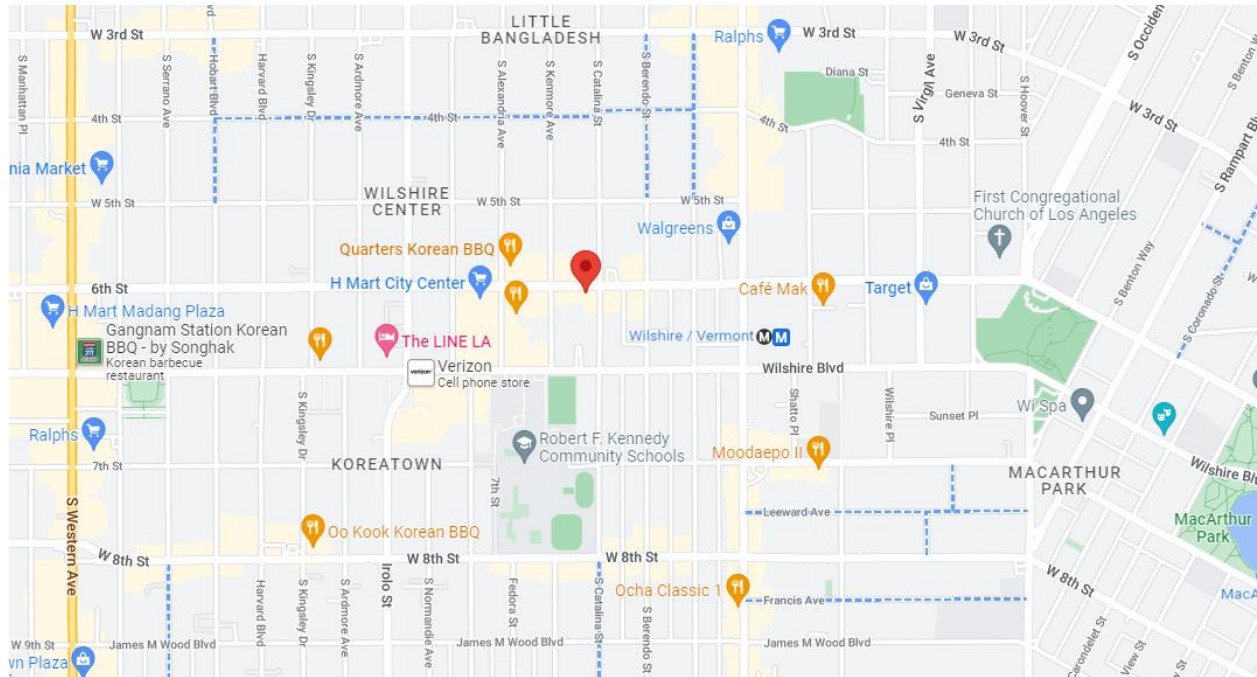
M. Div / Chong Shin Theological Seminary

BA / Emmanuel University



## 8. Map and Directions

3400 West 6th Street, Suite 200  
Los Angeles, CA 90020



### From North

- Take the 101S Freeway
- Exit Vermont Ave. and make a right turn on 6th Street.
- Make a left turn, the parking lot will be on your right hand side.

### From South

- Take 110N Freeway
- Exit 6<sup>th</sup> Street and make a left turn towards Wilshire Blvd.
- Make a left on Catalina Ave.
- Enter the parking lot on the right hand side

### From West

- Take the 10E Freeway
- Exit Vermont Ave. and make a left turn on 6th Street.
- Before Catalina Ave, turn into the parking lot on the right hand side

**From East**

- Take the 10W Freeway
- Exit Vermont Ave and make a left turn on 6th street
- Before Catalina Ave, turn into the parking lot on the right hand side